



**LEGAL SERVICES DEPARTMENT
MEMORANDUM**

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TO: MAYOR J. LEHMAN AND MEMBERS OF GENERAL COMMITTEE

FROM: A. MILLS, MANAGER OF LEGAL SERVICES EXT. 5051

NOTED: I. PETERS, DIRECTOR OF LEGAL SERVICES
M. PROWSE, CHIEF ADMINISTRATIVE OFFICER

RE: ANNUAL REPORT RE: DELEGATED AUTHORITY FOR ACQUISITION OF REAL PROPERTY

DATE: MAY 3, 2021

This Memorandum is being presented to members of Council as an annual report in accordance with Council Motions 05-G-338 and 14-G-043 which provides delegated authority for acquisition of real property as stated on Appendix "A".

The following chart presents a summary of the property transactions completed pursuant to delegated authority during the 2020 calendar year.

<u>Type</u>	<u>Location</u>	<u>Acquisition Cost</u>
Easement Acquisition	77 Little Lake Drive	\$NIL
Easement Acquisition	81 Little Lake Drive	\$NIL



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APPENDIX "A"

05-G-338 DELEGATED AUTHORITY FOR ACQUISITION OF REAL PROPERTY

1. That a by-law be implemented to authorize the City Clerk to complete the acquisition of real property, including fee simple acquisitions, easements, encroachments and licence agreements within the limits set out below and subject to the following conditions:
 - a) Value of acquisition or licence of real property does not exceed a maximum of \$25,000.
 - b) Sufficient funds are available within the departmental operating or capital budgets as approved by Council.
 - c) The acquisition or licence price is at or below fair market value as approved by the Real Estate Manager and the Manager of Legal and Real Estate Services.
 - d) The acquisition or licence agreement is in a form that is satisfactory to the Manager of Legal and Real Estate Services.
 - e) For the purposes of this By-law, a "licence" includes temporary easements and permissions to enter onto property not owned by the City of Barrie.
 - f) For the purposes of this By-law, the City Clerk may also approve temporary encroachment agreements of private structures such as signs, fences, and building components onto City of Barrie property as a result of the City's acquisition of real property as may be required to facilitate interim conditions initiated by transfer of land prior to municipal capital infrastructure projects.
2. That staff prepare an annual report to General Committee with a summary of real estate transactions completed under the authority of the above proposed by-law.
3. That all real property acquisitions pursuant to this by-law having a high/corporate/community profile and/or controversy in the opinion of the City Clerk be presented to General Committee for consideration and approval, even if they fall within the threshold established in paragraph 1.

14-G-043 ANNUAL REPORT ON DELEGATED AUTHORITY ACQUISITIONS

1. That pursuant to Motion 05-G-338 and By-law 2005-149, Staff Report LGL001-14 providing a summary of real estate transactions completed in 2013 under the delegated authority of the City Clerk be received for information purposes.
2. That By-law 2005-149 be amended to replace the requirement for an annual staff report on the summary of real estate transactions with an annual memorandum on the annual summary of real estate transactions completed under delegated authority of By-law 2005-149.