



**LEGAL SERVICES DEPARTMENT  
MEMORANDUM**

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**TO: MAYOR J. LEHMAN AND MEMBERS OF GENERAL COMMITTEE**

**FROM: A. MILLS, MANAGER OF LEGAL SERVICES EXT. 5051**

**NOTED: I. PETERS, DIRECTOR OF LEGAL SERVICES**  
**M. PROWSE, CHIEF ADMINISTRATIVE OFFICER**

**RE: ANNUAL REPORT RE: DELEGATED AUTHORITY TO EXECUTE  
ENCROACHMENT AGREEMENTS**

**DATE: MAY 3, 2021**

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This Memorandum is being presented to members of Council as an annual report in accordance with Council Motion 12-G-244 which provides delegated authority to execute encroachment agreements as stated on Appendix "A".

The following chart presents a summary of the encroachment agreements completed pursuant to delegated authority during the 2020 calendar year.

| <u><b>Applicant</b></u> | <u><b>Location</b></u> | <u><b>Encroachment</b></u> |
|-------------------------|------------------------|----------------------------|
| 2226687 Ontario Inc.    | 10 Dunlop Street East  | Overhead Sign              |



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**APPENDIX "A"**

**12-G-244      DELEGATED AUTHORITY TO EXECUTE ENCROACHMENT AGREEMENTS**

That the City Clerk be authorized to execute encroachment agreements on behalf of the City of Barrie for City owned land subject to the following:

- a) That all new encroachment applications be circulated in memorandum format to all applicable departments for comments to address any objections or concerns;
- b) The contents of all encroachment agreements be to the satisfaction of the Director of Legal Services or designate; and
- c) That staff prepare an annual memorandum to General Committee with a summary of encroachment transactions completed under delegated authority.