



**LEGISLATIVE AND COURT SERVICES
MEMORANDUM**

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TO: MAYOR J. LEHMAN, AND MEMBERS OF COUNCIL

FROM: T. MCARTHUR, COMMITTEE SUPPORT CLERK

RE: LIQUOR SALES LICENCE APPLICATION REVIEW – HQ RESTAURANT AND TAP HOUSE – 34 COMMERCE PARK DRIVE

DATE: APRIL 1, 2021

The purpose of this Memorandum is to advise members of Council that a Municipal Information Form and an associated City of Barrie Liquor Licence Application Questionnaire was received from an establishment named HQ Restaurant and Tap House located at 34 Commerce Park Drive, Barrie. The documents were circulated to City Departments and community stakeholders upon receipt.

Concerns regarding zoning, non-compliance with by-laws, or general objections to the application may be directed to the Alcohol and Gaming Commission of Ontario (the issuer of liquor sales licences) through the City Clerk by Monday, April 12, 2021 as follows:

Alcohol and Gaming Commission of Ontario
c/o Wendy Cooke, City Clerk/Director of Legislative and Court Services
The City of Barrie
P.O. Box 400
70 Collier Street
Barrie ON L4M 4T5
Fax: (705) 739-4243
Email: cityclerks@barrie.ca

All comments received as of the deadline, will be compiled and submitted to the Alcohol and Gaming Commission of Ontario for its review and consideration as part of the Commission's liquor licence issuance process.

APPENDIX "A"

MUNICIPAL INFORMATION FORM CITY OF BARRIE LIQUOR LICENCE APPLICATION QUESTIONNAIRE



Return completed
form to:
Alcohol and Gaming
Commission of Ontario
90 SHEPPARD AVE E
SUITE 200
TORONTO ON M2N 0A4

Remplir et retourner cette
formule à :
Commission des alcools
et des jeux de l'Ontario
90 AV SHEPPARD E
BUREAU 200
TORONTO ON M2N 0A4

Municipal Information Renseignements municipaux

The information requested below is required in support of all applications for a **new** liquor licence or outdoor areas being added to an **existing** liquor licence.

Les renseignements sont recueillis conjointement à toute demande de **nouveau** permis d'alcool ou d'ajout de zones de plein air à un permis d'alcool existant.

Section 1 - Application Details		Section 1 - Détails de la demande	
Establishment name / Nom de l'établissement HQ RESTAURANT AND TAP HOUSE		Establishment tel. no. / N° de tél. de l'établissement 705 503 5777	
Contact name / Nom de la personne à contacter DAVE FIELD		Contact's tel. no. / N° de tél. de la personne à contacter	
Exact location of establishment (not mailing address) / Emplacement exact de l'établissement (non l'adresse postale)			
Street Number / Numéro 34	Street Name / Nom de rue COMMERCE PARK DRIVE	Street Type / Genre de rue DR	Direction / Orientation de rue DR
Suite/Floor/Apt. / Bureau/étage/app. L4N 8W8		Postal Code / Code postal L4N 8W8	
Lot/Concession/Route / Lot/concession/route rurale		City/ Town/Municipality / Ville/village/municipalité BARRIE	
Does the application for a liquor licence include: / La demande de permis d'alcool porte-t-elle entre autres sur :			
<input checked="" type="checkbox"/> indoor areas / des zones intérieures		<input checked="" type="checkbox"/> outdoor areas / des zones de plein air	

Section 2 - Municipal Clerk's official notice of application for a liquor licence in your municipality	Section 2 - Avis officiel de demande de permis d'alcool dans votre municipalité à l'intention du (de la) secrétaire municipal(e)
Municipal Clerk: please confirm the "wet/damp/dry" status below.	Secrétaire municipal(e) : Confirmer le statut de la région ci-dessous.
Name of village, town, township or city where taxes are paid / Nom du village, de la ville ou du canton à qui les impôts sont versés : (If the area where the establishment is located was annexed or amalgamated, provide the name of the Village, Town, Township or City was known as) (Si la région où se trouve l'établissement a été annexée ou fusionnée, nom sous lequel le village, la ville ou le canton était connu)	
Is the area where the establishment is located: / La vente de boissons alcooliques est-elle autorisée dans la région où se trouve l'établissement?	
<input type="checkbox"/> Wet (for spirits, beer, wine) / Oui (spiritueux, bière, vin) <input type="checkbox"/> Damp (for beer and wine only) / Oui (bière et vin seulement) <input type="checkbox"/> Dry / Non	
Note: Specific concerns regarding zoning or non-compliance with bylaws must be clearly outlined in a separate submission or letter within 30 days of this notification.	Remarque : Toute préoccupation concernant le zonage ou la non-conformité aux règlements municipaux doit être clairement décrite dans un document distinct ou une lettre, à l'intérieur d'une période de 30 jours après la date du présent avis.

Signature of municipal official / Signature du (de la) représentant(e) municipal(e)	Title / Poste
Address of municipal office / Adresse du bureau municipal	Date



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GENERAL INFORMATION

Name of Establishment: (Registered name and Operating name, if different)	10663581 Canada Inc HQ Restaurant and Tap House
Street Address of Establishment:	34 Commerce Park
Closest Intersection:	Mapleview and Bryne
Mailing Address: (If different from the location of the establishment)	
Name of Owner: (Indicate individual sole proprietor, partnership or corporation, as appropriate) If partnership or corporation, provide names and contact information for all shareholders	10663581 Canada Inc David Field
Name of Applicant: (if different from owner)	
Mailing Address for Applicant:	
Applicant Business Phone/Fax Number:	
Applicant Business E-mail address:	

Purpose of the Liquor Licence Application:

☒ New establishment

☐ New owner/operator of existing establishment

Name of previous business Pie Wood Fired Pizza was at this location before closing

☐ Change to indoor occupant load/seating capacity (including addition or alteration to interior)

☐ Change to outdoor occupant load/seating capacity (including addition or alteration to outdoor patio)

☐ Other. Describe below



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SIZE AND LOCATION

What is the size (floor area) of the establishment?	<u>CURRENT</u> <u>Indoor Area</u>	<u>PROPOSED</u> <u>Indoor Area</u>	<u>CURRENT</u> <u>Outdoor Area</u>	<u>PROPOSED</u> <u>Outdoor Area</u>
	4900 ft ² / m ²	4900 ft ² / m ²	660 ft ² / m ²	660 ft ² / m ²
What is the occupant load and/or seating capacity of the establishment?	<u>CURRENT</u> <u>Indoor Area</u>	<u>PROPOSED</u> <u>Indoor Area</u>	<u>CURRENT</u> <u>Outdoor Area</u>	<u>PROPOSED</u> <u>Outdoor Area</u>
	occupant load	occupant load	occupant load	occupant load
	licensed capacity	licensed capacity	licensed capacity	licensed capacity
	seating capacity	seating capacity	seating capacity	seating capacity

Is the entire operation enclosed? (i.e. the operation is interior space only)
Yes _____ No x

An accurate diagram/scaled floor plan indicating the proposed location of the licensed area(s) (ALL licensed areas including indoor and outdoor areas) is required to be attached to this form.

What is the distance to the closest other establishment(s) serving alcohol? 400 m ft/ m

Please provide the operating name(s) and describe the target market of other establishments serving alcohol within a 120 m (approximately 400 ft) radius of the proposed location:

Kenzington Burger Bar Small restaurant attracting ages 20 to 40

Note: If you require more space please attach additional documentation to this form.

What is the distance to the closest residential dwelling unit? 3-4 km ft/ m

Does the subject property contain residential units?
Yes _____ No x



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OPERATING HOURS, TARGET MARKET, NATURE OF BUSINESS

Hours of Operation of the business:	Indoor Area 11:30 am to 12:00 am aprox	Outdoor Area 11:30 am to 12:00 am aprox
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Hours associated with alcohol sales	Indoor Area 11:30 am to 12:00 am aprox	Outdoor Area 11:30 am to 12:00 am aprox
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What is the primary nature of the establishment? (i.e. family restaurant, fine dining, lounge/nightclub, bar/tavern, coffee house, etc)

Before 10 PM:

family restaurant

After 10 PM:

family restaurant

Describe your target market:

30 plus individuals working class.

Describe the proposed security both internally and exterior to the establishment (i.e. total number of staff, training or experience of staff, number of security persons):

Before 10 PM:

All serving staff are Ontario Smart Serve trained. No need for onsite security as we are not a night club nor do we want that type of business

After 10 PM:

same as above

Note: If you require more space please attach additional documentation to this form.

Are all security personnel trained and licensed? Yes _____ No _____ Describe (i.e. in-house or hired service)

Note: If you require more space please attach additional documentation to this form.

Are exterior line ups (queues) anticipated for your establishment? Yes _____ No ☒



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OPERATING HOURS, TARGET MARKET, NATURE OF BUSINESS (Continued)

Is either internal or external video surveillance planned for the establishment?

Yes ☒ No ☐ Describe

Internal security cameras are installed through out the restaurant

Note: If you require more space please attach additional documentation to this form.

Describe your plans for crowd management:

Before 10 PM:

We do not anticipate a line problem as we are a restaurant

Note: If you require more space please attach additional documentation to this form.

After 10 PM:

same as above

Is a cover charge to enter the premises proposed? Yes ☐ No ☒ (routinely / special events)

What is the anticipated percentage of liquor sales to gross sales? 20%

OPERATING HOURS, TARGET MARKET, NATURE OF BUSINESS (Continued)

Describe the nature of the proposed seating for the venue (i.e. dining tables, cocktail tables, stand up bar):	Indoor Area There is a combination of booth, table and bar seating
	Outdoor Area Tables only
Describe any food preparation facilities for the venue:	Indoor Area Full Kitchen
	Outdoor Area N/A
Describe any other type of business to be operated from the establishment on a permanent basis, or from time to time (i.e. bakeshop, variety store, grocery store, billiard hall, take-out restaurant, adult entertainment, non-motorized refreshment vehicles, etc?):	Indoor Area N/A
	Outdoor Area N/A
If yes, are the businesses physically separated from the licensed area(s) so that access or exits to and from the other business are not through the licensed area(s)? Provide full details:	Indoor Area N/A
	Outdoor Area N/A
Describe any ancillary entertainment (i.e. video games, pool tables, etc):	Indoor Area None
	Outdoor Area None



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OPERATING HOURS, TARGET MARKET, NATURE OF BUSINESS (Continued)

Describe any musical entertainment to be provided (i.e. dance floor, live/recorded music, amplified sound , etc)	<u>Indoor Area Only</u> Dance Floor Yes _____ No <u>X</u> Live Music Yes _____ No <u>X</u> Recorded Music Yes <u>X</u> radio No _____ Amplified Sound Yes <u>Radio</u> No _____ Unamplified Sound Yes <u>Radio</u> No _____
	<u>Outdoor Area Only</u> Dance Floor Yes _____ No <u>X</u> Live Music Yes _____ No <u>X</u> Recorded Music Yes <u>Radio</u> No _____ Amplified Sound Yes <u>Radio</u> No _____ Unamplified Sound Yes <u>Radio</u> No _____



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OWNERSHIP/MANAGEMENT INFORMATION

Describe the owner or operator's performance record including any by-law violations, building, health, fire code deficiencies noted on an inspection report, and any pending charges or convictions or liquor licence offences within the last 3 years:

I have been in the industry for over 35 years. In this time I have Zero infractions of any kind

Has a principal officer of the business or a manager of the business been charged with or convicted of a liquor licence related offence? Yes _____ No X _____ If yes, provide details of any pending charge or conviction

Do any of the principal officer(s) or managers of the business have a criminal record? Yes _____ No X _____ If yes, provide a copy of the criminal records check

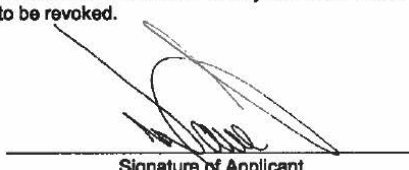
Is there a pending charge or conviction against the business related to a liquor related offence? Yes _____ No X _____ If yes, provide details

List the names and addresses of any other licensed establishments in Canada owned or operated by the same operator or owner:

HQ Restaurant and Tap House, 3239 Penetanguishene Road Barrie L4M4Y8

Note: If you require more space please attach additional documentation to this form.

I David Field (name of applicant/owner), hereby certify that the information provided pursuant to this liquor licence application questionnaire is true, accurate and complete to the best of my knowledge and ability. I understand and acknowledge that if the information with respect to the establishment changes materially, I am responsible for completing and submitting an updated questionnaire. I further understand and acknowledge that the submission of an incomplete questionnaire or the inclusion of false statements is deemed to be a breach of any business licence issued by the City and may be grounds for such licence to be revoked.


Signature of Applicant

Sworn (Affirmed) before me at The City of Barrie,
in the Province of Ontario on the 29th day

March, 20 21.


A Commissioner, etc.

Kristi Lynn Fishpool,
a Commissioner, etc.,
Province of Ontario, for the
Corporation of the City of Barrie.
Expires May 9, 2021

NOTE: This is a sworn (affirmed) affidavit of the deponent only. No investigation has been conducted by this authority to confirm or verify the above sworn information.

The CRIMINAL CODE OF CANADA provides that: everyone commits perjury who, with intent to mislead, makes before a person who is authorized by law to permit it to be made before him a false statement under oath or solemn affirmation by affidavit, solemn declaration or deposition or orally, knowing that the statement is false, is guilty of an indictable offence and liable to a term of imprisonment not exceeding fourteen years (Section 131, 132), or by summary conviction (Section 134).

Personal information on this form is collected to determine any concerns with zoning, non-compliance with any by-laws or general objections to the application by City Council, the municipality, residents, and/or organizations within the municipality. The document and any associated submissions will be made available on the City's website and distributed to various stakeholder organizations and resident associations as well as the Alcohol and Gaming Commission of Ontario. This document is a public record, despite anything in the *Municipal Freedom of Information and Protection of Privacy Act (1990)*, and, until its destruction, may be inspected by any person at the City Clerk's Office at a time when the office is open. Questions about this collection can be directed to the City Clerk, 70 Collier Street, Barrie, Ontario L4M 4T5 (705) 739-4220 Ext 4421.