



**Final**  
**Order of the Spirit Catcher Committee**

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Thursday, March 27, 2025

4:00 PM

Huronion Room B

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**ORDER OF THE SPIRIT CATCHER COMMITTEE REPORT**  
**For consideration by the Finance and Responsible Governance**  
**Committee on April 30, 2025.**

The meeting was called to order by the Chair, Councillor N. Nigussie at 4:02 p.m. The following were in attendance for the meeting:

**Present:** 2 - Chair – Councillor N. Nigussie  
Councillor, J. Harris

**STAFF:**

Coordinator of Elections and Special Projects, T. McArthur  
Deputy City Clerk, T. Macdonald.

The Order of the Spirit Catcher Committee met and reports as follows:

**REVIEW OF THE COMMITTEE'S TERMS OF REFERENCE**

The Committee reviewed the Terms of Reference for the Committee, the mandate that included the addition of a senior's award as per Council direction, the objectives and criteria of the award recipients and the Committee composition.

**REVIEW OF THE AWARDS NOMINATION PROCESS**

The Committee reviewed the awards nomination process, including the deadline to submit nominations, the potential month to announce the award recipients, the nomination form and advertising for nominations.

**ADJOURNMENT**

The meeting adjourned at 4:21 p.m.

CHAIRMAN