

Minutes - Final
Finance and Corporate Services
Committee

Wednesday, June 25, 2014

7:15 PM

Council Chamber

For consideration by General Committee on August 11, 2014

The meeting was called to order by Councillor Nuttall at 7:15 p.m. The following were in attendance for the meeting:

PRESENT:

Councillor, A. Nuttall, Finance and Corporate Services Committee Chairperson
(Acting)
Mayor, J. Lehman, Finance and Corporate Services Committee Member (ex officio)
Councillor, B. Ainsworth, Finance and Corporate Services Committee Member
Councillor, J. Brassard, Finance and Corporate Services Committee Member
Councillor, A. Khan
Councillor, B. Jackson
Councillor D. Shipley (joined the meeting at 7:32 p.m.)
Councillor, B. Ward. (joined the meeting at 7:48 p.m.)

STAFF:

Acting General Manager of Infrastructure and Growth Management, D. Friary
Chief Administrative Officer, C. Ladd
General Manager of Community and Corporate Services, R. Forward
City Clerk/ Director of Legislative and Court Services, D. McAlpine
Committee and Print Services Supervisor, L. Pearson
Director of Corporate Asset Management, B. Parkin
Director of Environmental Services, J. Thompson
Director of Finance, D. McKinnon
Manager of Accounting, L. Jerney.

ALSO PRESENT:

Paula Jesty, Partner, Deloitte LLP
Lilian Cheung, Deloitte LLP

The Finance and Corporate Services Committee met and reports as follows:

SECTION "A"

2013 AUDITED CONSOLIDATED FINANCIAL STATEMENTS

Lila Jerney, Manager of Accounting (Acting) provided the Committee with an overview of the 2013 Consolidated Financial Statements. She described the elements of Municipal Financial Statements and the related key measures. Ms. Jerney reviewed the City's Statement of Operations and Accumulated Surplus; the Consolidated Statement of Change in Net Debt; the Statement of the City's Financial Position and the Statement of Cash Flows.

Members of the Committee asked a number of questions related to the information provided and received responses from City staff. (File: F10)

YEAR END COMMUNICATION FROM DELOITTE

Ms. Paula Jesty, Partner of Deloitte LLP reviewed the year-end communication on the audit of the 2013 Consolidated Financial Statements with the Committee. She noted that the report summarized the findings from the audit which was conducted in accordance with the Audit Plan presented to the Finance and Corporate Services Committee on December 18, 2013:

Ms. Jesty reviewed key elements of the Audit including details of the following aspects:

- Audit Scope
- Status of audit
- Audit risks
- Use of the work of experts
- Internal control
- Fraud and illegal acts
- Legal and regulatory compliance
- Significant accounting policies
- Management judgment and accounting estimates
- Audit adjustments and uncorrected misstatements
- Adjusted and unadjusted disclosure deficiencies
- Post-balance sheet events
- Related party transactions
- Representations letter
- Independence

Ms. Lillian Cheung, Manager of Deloitte LLP reviewed the adjusted and unadjusted differences noted during the audit. She reviewed the following

key elements of the Audit risks identified within the report:

- Revenue/deferred revenue
- Accounting estimates
- Management override of controls

Member of the Committee asked a number of questions related to the information provided and received responses from the presenters and City staff. (File: F10)

INTERNATIONAL RELATIONS COMMITTEE REPORT DATED MAY 20, 2014

The International Relations Committee Report dated May 20, 2014 was received. (File: C05)

TOWN AND GOWN COMMITTEE REPORT DATED MAY 27, 2014

The Town and Gown Committee Report dated May 27, 2014 was received. (File: C05)

The Finance and Corporate Services Committee met and recommends adoption of the following recommendation(s):

SECTION "B"

2013 AUDITED CONSOLIDATED FINANCIAL STATEMENTS

That the 2013 Audited Consolidated Financial Statements be approved, and delegated authority be given to the Treasurer or designate to approve any minor presentation changes as requested by the City's external auditor, Deloitte LLP. (File: F10)

This matter was recommended to the General Committee for consideration of adoption at its meeting to be held on 8/11/2014.

The meeting adjourned at 7:55 p.m.

CHAIRMAN