



## COMMUNITY PROJECT FUND SUBMISSION FORM

### Community Project Fund Guidelines

#### Funds can be used for the following:

- Projects including:
  - ✓ Improvements to playgrounds and playcourts;
  - ✓ Art installations;
  - ✓ Traffic calming; and
  - ✓ Initiatives that have longevity to them e.g., tree planting, and community gardens.
- Multiple projects can be used as long as it does not exceed \$25,000; and
- Projects must align with Council Strategic Priorities.

#### Funds cannot be used for the following:

- ✗ Any items/office expenses covered under Council Expense Policy or top up thereof;
- ✗ Donations to organizations; and
- ✗ Any item that would be considered bonussing under the *Municipal Act*.

#### Project Submission Process

1. Members of Council are to prepare and submit the community project fund submission form to the Clerk.
2. The submission forms will be sent to Executive Management Team (EMT) to have staff provide costing, potential project timing and identify any process requirements (e.g., Public Art Committee, RFP, etc.).
3. Once the form is reviewed by staff, it would be presented to the Finance and Responsible Governance Committee for consideration with final approval by Council.
4. If a member of Council wishes to make any changes to the intent of the Council approved program, Council approval would be required.

#### Submission Deadline

The Community Project Fund Submission Form is to be submitted to the City Clerk.

The deadline to submit capital requests is March 30, 2025, to ensure completion and unveiling of the project is completed by December 2025.



COMMUNITY PROJECT FUND  
SUBMISSION FORM

**SECTION 1 - COUNCIL MEMBER INFORMATION**

<b>Name:</b> Sergio Morales	<b>Ward:</b> 9
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<b>Submission Date:</b> February 18th 2025
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**SECTION 2 - PROJECT DETAILS**

<b>Project name:</b> Utility box	<b>Project location:</b> 48 Dean Ave; South-West corner of Esther Dr & Lakewoods Court
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**Description of project:**

Wrap two Alectra ground-oriented boxes in Ward 9:

- 1) Alectra box # SC13520 on the south west corner of the Painswick Library (48 Dean Avenue)
- 2) Alectra box # T5139 at the south-west corner of Esther Drive and Lakewoods Crescent

**Provide a description of the benefits to your ward:**

Wrapping utility infrastructure has proven to be an extremely effective graffiti-abatement strategy relative to its low cost of implementation, and its impressive 5-8 year lifespan.

**Provide an outline of the project or activities detailing the plan for the project:**

I have had conversations with the appropriate city staff member regarding the plan to wrap these 2 boxes.

We are having ongoing discussions about the implementation of this idea.

Additionally, I organized a meeting that was attended by this city staff member and Alectra staffers, where we discussed this idea.

Alectra's staffers indicated they have no issue with the city wrapping the Alectra utility boxes, and that designs did not need to be pre-approved by Alectra.

**SECTION 3 - LINKAGE TO 2022-2026 COUNCIL STRATEGIC PRIORITIES**

Affordable Places to Live  
Community Safety  
Thriving Community

Infrastructure Investments  
Responsible Governance

**Provide a brief description of the linkage to the strategic priorities selected above:**

Graffiti prevention maintains the utility boxes in tip-top shape (infrastructure investments), avoids costs of graffiti cleanup (Responsible Governance), and prevents a neighbourhood's streetscape from slowly falling into disrepair, which when not cleaned up, can have an aggregate effect on neighbourhood resiliency (indirectly, Community Safety).



## COMMUNITY PROJECT FUND SUBMISSION FORM

TO BE COMPLETED BY EXECUTIVE MANAGEMENT TEAM (EMT)

### SECTION:4 – PROJECT AND COSTING INFORMATION

Reviewed by the Executive Management Team:

Date: March 31, 2025

Potential project timing:

Start date: June 2025

End date:October 2025

**Capital Cost to Implement (estimated):**

\$2,750 per box which includes artwork

**Staff resources required to implement and associated cost (estimated):**

Minor managing artwork

**Other operating expenditures required to implement and associated costs (estimated):**

None minor touch ups in future

**Total estimated implementation costs:** \$2,750 per box = \$5,500

**Ongoing operational considerations/costs associated with the project:** None

**Process requirements (for example Public Art Committee, RFP etc.):** Deal with Alectra, choose artwork



## COMMUNITY PROJECT FUND SUBMISSION FORM

TO BE COMPLETED BY ADMINISTRATION

### SECTION 5: COMMITTEE AND COUNCIL INFORMATION AND DECISIONS

**Considered by Finance and Responsible  
Governance Committee:**

**Date:**

Decision:

**Considered by General Committee:**

**Date:**

Decision:

**Considered by City Council:**

**Date:**

Decision:

**Date of approval:**

**Date:**

**Approved by motion:**