



## COMMUNITY PROJECT FUND SUBMISSION FORM

### Community Project Fund Guidelines

#### Funds can be used for the following:

- Projects including:
  - ✓ Improvements to playgrounds and playcourts;
  - ✓ Art installations;
  - ✓ Traffic calming; and
  - ✓ Initiatives that have longevity to them e.g., tree planting, and community gardens.
- Multiple projects can be used as long as it does not exceed \$25,000; and
- Projects must align with Council Strategic Priorities.

#### Funds cannot be used for the following:

- ✗ Any items/office expenses covered under Council Expense Policy or top up thereof;
- ✗ Donations to organizations; and
- ✗ Any item that would be considered bonussing under the *Municipal Act*.

#### Project Submission Process

1. Members of Council are to prepare and submit the community project fund submission form to the Clerk.
2. The submission forms will be sent to Executive Management Team (EMT) to have staff provide costing, potential project timing and identify any process requirements (e.g., Public Art Committee, RFP, etc.).
3. Once the form is reviewed by staff, it would be presented to the Finance and Responsible Governance Committee for consideration with final approval by Council.
4. If a member of Council wishes to make any changes to the intent of the Council approved program, Council approval would be required.

#### Submission Deadline

The Community Project Fund Submission Form is to be submitted to the City Clerk.

The deadline to submit capital requests is March 30, 2025, to ensure completion and unveiling of the project is completed by December 2025.



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SUBMISSION FORM

**SECTION 1 - COUNCIL MEMBER INFORMATION**

Name: Councillor Kungl

Ward: 3

Submission Date: March 1, 2025

**SECTION 2 - PROJECT DETAILS**

Project name: WWII Veteran Recognition Banner

Project location: Ward 3

**Description of project:**

\$8250.00 to the Barrie Legion at 147 Ferris Lane for the supply and installation of a banner recognizing WWII Veterans.

**Provide a description of the benefits to your ward(s):**

To provide recognition of WWII Veteran's sacrifices and service to Canada.

**Provide an outline of the project or activities detailing the plan for the project:**

N/A

**SECTION 3 - LINKAGE TO 2022-2026 COUNCIL STRATEGIC PRIORITIES**

Affordable Places to Live  
Community Safety  
**Thriving Community**

Infrastructure Investments  
Responsible Governance

**Provide a brief description of the linkage to the strategic priorities selected above:**

This aligns with our “Thriving Community” strategic priority by continuing to support a vibrant organization which supports veterans and which recognizes and honours the sacrifices made by them.

**TO BE COMPLETED BY EXECUTIVE MANAGEMENT TEAM (EMT)**



## COMMUNITY PROJECT FUND SUBMISSION FORM

### SECTION:4 – PROJECT AND COSTING INFORMATION

Reviewed by the Executive Management Team:

Date: YYYY / MM / DD

Potential project timing:

Start date:

YYYY / MM / DD

End date:

YYYY / MM / DD

Capital Cost to Implement (estimated):

Staff resources required to implement and associated cost (estimated):

Other operating expenditures required to implement and associated costs (estimated):

Total estimated implementation costs:

Ongoing operational considerations/costs associated with the project:

Process requirements (for example Public Art Committee, RFP etc.):

TO BE COMPLETED BY ADMINISTRATION

### SECTION 5: COMMITTEE AND COUNCIL INFORMATION AND DECISIONS

Considered by Finance and Responsible Governance  
Committee

Date: YYY / MM / DD

Decision:



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Considered by General Committee	Date: YYYY / MM / DD
Decision:	
Considered by City Council	Date: YYYY / MM / DD
Decision:	
Date of approval:	Date: YYYY / MM / DD
Approved by motion:	