
TO:	GENERAL COMMITTEE
SUBJECT:	JOINT PROCESSING CENTRE - STAFFING
WARD:	ALL
PREPARED BY AND KEY CONTACT:	W. COOKE, CITY CLERK/DIRECTOR OF LEGISLATIVE AND COURT SERVICES EXT 4560
SUBMITTED BY:	W. COOKE, CITY CLERK/DIRECTOR OF LEGISLATIVE AND COURT SERVICES
GENERAL MANAGER / EXECUTIVE DIRECTOR APPROVAL:	D. BELL, ACTING GENERAL MANAGER OF COMMUNITY AND CORPORATE SERVICES
CHIEF ADMINISTRATIVE OFFICER APPROVAL:	M. PROWSE, CHIEF ADMINISTRATIVE OFFICER

RECOMMENDED MOTION

1. That the City Clerk be authorized to hire an additional three (3) Provincial Offence Officers for the Joint Processing Centre in Barrie for a period of up to three (3) years (December 2027) to be funded by the Local Services Authority as per the City's Agreement with them.
2. That the City Clerk upon approval from the General Manager of Community and Corporate Services and Chief Administrative Officer be delegated authority to recruit for additional Provincial Offence Officers if the positions continue to be funded through the Local Services Authority.

PURPOSE & BACKGROUND

Report Overview

3. The purpose of this Staff Report is to request to hire three (3) full time Provincial Offences Officers for the Joint Processing Centre in advance of consideration of the 2025 Budget and Business Plan.
4. Council in June 2022 approved the following:
 - deployment of two Automated Speed Enforcement (ASE) cameras in Barrie; and
 - staff to work with the Local Services Authority (LAS) to establish a Joint Processing Centre for the processing of Automated Speed Enforcement charges for the City of Barrie and other municipalities.
5. In 2023, the City of Barrie entered into an agreement with LAS to provide processing services for Automated Speed Enforcement (ASE) charges for the City of Barrie, as well as other participating municipalities who also wish to deploy ASE in their communities. This agreement includes the City of Barrie retaining staff to work at the processing centre with funding provided through LAS.

ANALYSIS

6. The Barrie Processing Centre has three (3) staff and one vacant position. The current staffing levels only provide the capacity to process charges for the two cameras that are in use in Barrie. The charge volumes are higher than originally anticipated for all of the Barrie locations where the cameras have been deployed so far.
7. Council at its meeting of June 4, 2024 approved the leasing of two additional ASE cameras. It is anticipated that these new cameras will be deployed in the Fall of 2024.
8. The Town of Innisfil has signed an agreement with LAS to have their ASE charges processed at the Barrie Centre. It is anticipated that their cameras will be operational mid Fall 2024.
9. The Town of Grand Valley is currently finalizing an agreement with LAS to have their ASE charges processed at the Barrie Centre. The execution of this agreement is imminent and it is anticipated their cameras will also be operational in the Fall of 2024.
10. Staff had initially prepared an Intake Form for the 2025 Business Plan with a request for three (3) additional Provincial Offences Officers to be hired for a period of up to three years anticipating an increase in charges due to the additional cameras and agreements with other municipalities. Given that these agreements have been executed sooner than anticipated the additional staff is required for the Fall of 2024.
11. These positions are being recruited on a temporary basis (December 2027) as it is anticipated they will become permanent full time within this period once LAS creates a Joint Municipal Services Board. This Board will oversee the Joint Processing Program with representation from all of the participating municipalities. The City's current agreement with LAS to operate the Joint Processing Centre is in place until December 2027 to allow time for other municipalities to join and creation of the Board.

ENVIRONMENTAL AND CLIMATE CHANGE IMPACT MATTERS

12. There are no environmental and/or climate change impact matters related to the recommendation.

ALTERNATIVES

13. The following alternatives are available for consideration by General Committee:

Alternative #1

General Committee could deny the hiring of the additional three (3) staff.

This alternative is not recommended as the City of Barrie Joint Processing Centre would be unable to fulfil its commitment to LAS to process ASE charges for other municipalities and the additional cameras installed in Barrie.

FINANCIAL

14. The amount associated with the hiring of the new staff will be included in the in the 2025 Business Plan. Given that the salary and benefits of these positions is covered by LAS there is no financial impact to the City.

LINKAGE TO 2022-2026 STRATEGIC PLAN

15. The 2022-2026 Strategic Plan has not been completed at the time this Report is being presented.
16. The recommendation(s) included in this Staff Report support the following goals identified in the 2022-2026 Strategic Plan:
 - ☒ Community Safety
 - ☒ Responsible Governance
17. The ASE Program is an additional safety measure to reduce speed in Community Safety Zones. Through its agreement with LAS to provide Joint Processing Services, the City of Barrie will process charges for other municipalities, while continuing to pay a reduced rate to LAS for Barrie charge processing.