



Minutes - Final
General Committee

Monday, December 10, 2012

5:00 PM

Sir Robert Barrie Room

GENERAL COMMITTEE REPORT
For consideration by the Council
of the City of Barrie on December 17, 2012

The meeting was called to order by Mayor Lehman at 5:00 p.m. The following were in attendance for the meeting:

- Present:** 9 - Mayor J. Lehman; Councillor B. Ainsworth; Councillor L. Strachan; Councillor B. Ward; Councillor P. Silveira; Councillor M. Prowse; Councillor J. Brassard; Councillor B. Jackson; and Councillor A. Nuttall
- Absent:** 1 - Councillor D. Shipley

STAFF:

Chief Administrative Officer, C. Ladd
City Clerk, D. McAlpine
Deputy City Clerk, C. deGorter
Deputy City Treasurer, C. Millar
Director of Building Services, G. Allison
Director of Corporate Asset Management, B. Parkin
Director of Finance, D. McKinnon
Director of Economic Development, H. Kirolos
Director of Human Resources, A.M. Langlois
Director of Information and Communications Technology, C. Glaser
Director of Environmental Services, J. Thompson
Director of Recreation, Facilities and Transit, B. Roth
Executive Assistant to the General Manager of Corporate Services, J. Taylor
Financial Analyst, A. Ceschia
General Manager of Community Operations, R. Forward
General Manager of Corporate Services, E. Archer

Human Resources Co-ordinator, L. Camilli
Labour Relations Specialist, K. Wray
Manager of Accounting, C. Smith
Manager of Purchasing, D. Allan
Manager of Revenue, K. Short
Purchasing Analyst, R. Hewitson.

The order of business for the meeting was altered to permit the Information Item concerning the City of Barrie Enterprise Resource Planning (ERP) Business Case Update by Deloitte to proceed first, with the permission of General Committee.

**Councillor, B. Ward joined the meeting at 5:04 p.m.
Councillor, L. Strachan joined the meeting at 5:06 p.m.**

The General Committee met and reports as follows:

SECTION "A"

**12-G-335 CITY OF BARRIE ENTERPRISE RESOURCE PLANNING (ERP)
BUSINESS CASE UPDATE BY DELIOTTE**

Mr. Jamie Lanoue, Partner of Deloitte provided an update concerning the Enterprise Resource Planning (ERP) Business Case. He reviewed the background information concerning the project and explained the focus of the business case for ERP. Mr. Lanoue noted that it was discovered that current financial processing within the City of Barrie is segregated and manually intensive. He stated that he believes there is significant risk and inefficiency in the current environment. Mr. Lanoue commented that he feels that ERP will simplify and enhance the Corporation's financial processing environment. He described the implementation scope for an ERP system and reviewed the various options to be considered for systems renewal. Mr. Lanoue noted that better information resulting from ERP will provide for improved departmental decision making. He suggested that a phased implementation approach will reduce risk and provided an overview of the proposed phased-in approach. Mr. Lanoue provided the capital and operating budget impacts for the project and described the tangible and intangible benefits of an ERP System. He concluded by summarizing the risks of doing nothing about the financial systems within the City of Barrie.

Members of General Committee asked a number of questions concerning the information provided and received responses from the presenter and City staff.

This matter was recommended (Section "A") to City Council for consideration of receipt at its meeting to be held on 12/17/2012.

The General Committee met and recommends adoption of the following recommendation(s):

SECTION "B"

12-G-336 BUSINESS CASE FOR ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE

1. That in response to the analysis and evaluation by Deloitte, the business case presented in Staff Report EMT003-12, "Business Case for Enterprise Resource Planning (ERP) Software" be approved and funded by the Enterprise Resource Planning capital budget.
2. That project workplan and status updates be presented to General Committee not less than every six months, with the first update to be presented no later than the third quarter of 2013. (EMT003-12)

This matter was recommended (Section "B") to City Council for consideration of adoption at its meeting to be held on 12/17/2012.

General Committee recessed at 6:28 p.m. and resumed at 6:35 p.m.

The General Committee adopted the required procedural motion at 6:35 p.m. to meet in-camera in the Sir Robert Barrie Room to discuss the contents of confidential Staff Report CLK005-12 concerning a Confidential Personal Information Matter - Appointments to Environmental Advisory Committee and Accessibility Advisory Committee and confidential Staff Report HRS002-12 concerning a Confidential Labour Relations/Employee Negotiations Matter - 2013 CUPE Contract Negotiations. The C.A.O., City Clerk, Director of Human Resources, General Manager of Community Operations, General Manager of Corporate Services and Labour Relations Specialist were present for this portion of the meeting.

The General Committee met and reports as follows:

SECTION "C"

**12-G-337 CONFIDENTIAL LABOUR RELATIONS/EMPLOYEE NEGOTIATIONS
MATTER - 2013 CUPE CONTRACT NEGOTIATIONS**

That motion 12-G-337 contained within the confidential notes to the first General Committee Report dated December 10, 2012 regarding the discussion of the content of Staff Report HRS002-12 concerning a confidential Labour Relations/Employee Negotiations Matter - 2013 CUPE Contract Negotiations, be received. (HRS002-12) (File: H07)

This matter was recommended (Section "C") to City Council for consideration of receipt at its meeting to be held on 12/17/2012.

**12-G-338 CONFIDENTIAL PERSONAL INFORMATION MATTER - APPOINTMENTS
TO ENVIRONMENTAL ADVISORY COMMITTEE AND ACCESSIBILITY
ADVISORY COMMITTEE**

That motion 12-G-338 contained within the confidential notes to the first General Committee Report dated December 10, 2012 regarding the discussion of the content of Staff Report CLK005-12 concerning a Confidential Personal Information Matter - Appointments To Environmental Advisory Committee and Accessibility Advisory Committee, be received. (CLK005-12) (File: C06)

This matter was recommended (Section "C") to City Council for consideration of receipt at its meeting to be held on 12/17/2012.

The General Committee reports upon adoption of a procedural motion, it met in public at 6:46 p.m.

Mayor Lehman provided a brief overview of the nature of the in-camera portion of the meeting related to Staff Report CLK005-12 concerning a Confidential Personal Information Matter - Appointments to Environmental Advisory Committee and Accessibility Advisory Committee and confidential Staff Report HRS002-12 concerning a Confidential Labour Relations/Employee Negotiations Matter - 2013 CUPE Contract Negotiations.

The General Committee met and recommends adoption of the following recommendation(s):

SECTION "D"

12-G-339 APPOINTMENTS TO ENVIRONMENTAL ADVISORY COMMITTEE AND ACCESSIBILITY ADVISORY COMMITTEE

1. That Jay Dolan be appointed to the Environmental Advisory Committee for a term of office to expire on November 30, 2014.
2. That Cheryl Caterer be appointed to the Accessibility Advisory Committee for a term of office to expire on November 30, 2014. (CLK012005-12) (File: C06)

This matter was recommended (Section "D") to City Council for consideration of adoption at its meeting to be held on 12/17/2012.

12-G-340 LABOUR RELATIONS/EMPLOYEE NEGOTIATIONS MATTER - 2013 CUPE CONTRACT NEGOTIATIONS

That the Corporation's Negotiating Committee be directed to commence contract negotiations with CUPE 2380 within the parameters outlined in confidential Appendix "B" to Staff Report HRS002-12. (HRS002-12) (File: H07)

This matter was recommended (Section "D") to City Council for consideration of adoption at its meeting to be held on 12/17/2012.

The meeting adjourned at 6:47 p.m.

CHAIRMAN