



City of Barrie

70 Collier Street
P.O. Box 400
Barrie, ON L4M 4T5

Minutes - Final General Committee

Monday, December 2, 2019

7:00 PM

Council Chamber

GENERAL COMMITTEE REPORT

For consideration by Barrie City Council on December 9, 2019.

The meeting was called to order by Mayor Lehman at 7:03 p.m. The following were in attendance for the meeting:

Present: 10 - Mayor, J. Lehman
Deputy Mayor, B. Ward
Councillor, C. Riepma
Councillor, K. Aylwin
Councillor, R. Thomson
Councillor, N. Harris
Councillor, G. Harvey
Councillor, J. Harris
Councillor, S. Morales
Councillor, M. McCann

STUDENT MAYOR(S):

A. Richer, École Secondaire Catholique Nouvelle Alliance
B. Epstein, Innisdale Secondary School.

STAFF:

Acting Deputy City Clerk, T. McArthur
Acting Director of Environmental Services, C. Marchant
Chief Administrative Officer, M. Prowse
City Clerk/Director of Legislative and Court Services, W. Cooke
Director of Economic and Creative Economy, S. Schlichter
Director of Corporate Facilities, R. Pews
Director of Engineering, B. Araniyasundaran
Director of Finance/Treasurer, C. Millar
Director of Human Resources, A.M. Langlois
Director of Information Technology, R. Nolan
Director of Internal Audit, S. MacGregor

Director of Legal Services, I. Peters
Director of Planning and Building Services, M. Banfield
Director of Recreation and Culture Services, B. Roth
Director of Roads, Parks and Fleet, D. Friary
Director of Transit and Parking Strategy, B. Forsyth
Executive Director of Access Barrie, R. James-Reid
Fire Chief, C. Mainprize
General Manager of Community and Corporate Services, D. McAlpine
General Manager of Infrastructure and Growth Management, A. Miller
Manager of Business Planning and Budgets, M. Jermey
Manager of Planning and Asset Management, K. Oakley
Senior Manager of Corporate Finance and Investments, J. Cowles.

The General Committee met and recommends adoption of the following recommendation(s):

SECTION "A"

19-G-352

2020 BUSINESS PLAN - OPERATING BUDGET

1. That the 2020 tax-supported base operating budget for municipal operations, with total gross expenditures of \$362.3 million and a net property tax levy requirement of \$251.3 million, be approved with the following amendments to reflect changes since the 2020 Business Plan's publication on November 4, 2019:
 - a) That the 2020 budget for Assessment Review Board decisions be decreased by \$750,000;
 - b) That the 2020 budget for benefits be decreased by \$471,941;
 - c) That the 2020 budget for MPAC services be decreased by \$240,000;
 - d) That the 2020 budget for the City's transit contract be reduced by \$55,000;
 - e) That the 2020 budget for insurance be increased by \$130,000;
 - f) That the 2020 budget for Lifeguard services be increased by \$21,500 to accommodate an extension of services at Centennial Beach until the Friday prior to Labour Day weekend as approved by motion 19-G-281;

- g) That the 2020 budget for minor capital in the Roads, Parks and Fleet Department be increased to implement several needle exchange bins within City parks or parking lots on a pilot basis with funding from the Strategic Priorities Reserve at a cost not to exceed \$30,000 in accordance with motion 19-G-316;
- h) That the 2020 budget for minor capital in the Facilities Department be increased to install nasal spray Naloxone kits as part of a one year pilot inside City facilities in the area of or within a separate compartment associated of publicly accessible Automated External Defibrillators (AEDs) for public use with funding from the Strategic Priorities Reserve at a cost not to exceed \$15,000 in accordance with motion 19-G-316;
- i) That the 2020 budget for employee compensation in the Roads, Parks, and Fleet Department be increased to fund one additional full-time Roads Operations Foreperson at a cost of \$121,791 to continue the Sanitary Lateral Replacement Grant Program and that the cost be recovered from the Wastewater Rate Budget in accordance with motion 19-G-309;
- j) That the 2020 budget for contracted services in the Roads, Parks and Fleet Department be increased by \$216,800 to continue the Sanitary Lateral Replacement Grant Program and that the cost be recovered from the Wastewater Rate Budget in accordance with motion 19-G-309;
- k) That the amount for salary gapping be increased by \$200,000 to a total of \$1,475,000 and that the net levy be reduced by \$200,000;
- l) That the 2020 budget for Assessment Review Board decisions be further decreased by \$200,000 for costs associated with the Assessment Review Board decisions and that the net levy be reduced by \$200,000.
- m) That the Roads, Parks and Fleet Department budget be decreased by \$400,000 for funding associated with fleet repair and that the net levy be reduced by \$400,000;
- n) That the net levy requirement in 2020 be increased by \$20,000 associated with the installation and removal annually of additional speed boards and associated signage in each ward.

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2. That the 2020 budget request from the Barrie Public Library Board presented on page 22 of the 2020 Business Plan with a gross municipal funding requirement of \$8.45 million, be approved with the following amendments to reflect changes since the 2020 Business Plan's publication on November 4, 2019:
 - a) That the gross budget request be decreased by \$27,852;
 - b) That funding from Development Charges be reduced by \$25,000; and
 - c) That the Barrie Public Library Operating Budget request be further decreased by \$115,000 resulting in a reduction to the net levy of \$115,000.
 3. That the 2020 budget request from the County of Simcoe including contributions to the County of Simcoe Capital Reserve and presented on page 22 of the 2020 Business Plan with a gross tax supported municipal funding requirement of \$21.3 million, be approved with the following amendments to reflect changes since the 2020 Business Plan's publication on November 4, 2019:
 - a) That the budget for Paramedic Services be increased by \$126,000;
 - b) That the budget for Ontario Works be increased by \$335,000;
 - c) That the budget for Long Term Care be increased by \$177,220;
 - d) That the budget for Children and Community Services be increased by \$446,500;
 - e) That the budget for Social Housing be decreased by \$182,000; and
 - f) That the budgeted draw from the County of Simcoe Capital Reserve to support provider loans be decreased by \$447,544.
 4. That the 2020 tax supported base Operating Budget for the remainder of Barrie's Service Partners presented on page 22 of the 2020 Business Plan with total gross expenditures of \$4.2 million, and a net property tax levy requirement of \$3.1 million, be amended as follows:
 - a) That the Simcoe Muskoka District Health Unit be requested to reduce their levy request by \$100,000.

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5. That the New Investment and Service Recommendations as outlined on page 20 of the 2020 Business Plan with a net cost of \$2.4 million with funding from: tax \$1.65 million, water \$168 thousand, wastewater \$194 thousand, reserves \$211 thousand, and capital \$202 thousand, be amended as follows:
- a) That the funding source for the Transit on Demand Pilot Project #460 identified on page 310 of the 2020 Business Plan be changed from the tax rate levy to the Provincial Gas Tax and that the net levy be reduced by \$200,000;
 - b) That the Casual Labourer and Casual Driver positions identified as new service recommendation #475 entitled "Casual Labourer and Casual Driver for Downtown" on page 323 of the 2020 Business Plan for downtown maintenance only be continued beyond 2020 if the Barrie Downtown BIA contributes half of the tax levy portion of the salaries; and
 - c) That Intake Form #490 entitled "Community Improvements Projects" be replaced with the revised Intake Form circulated on December 2, 2019 to revise the funding source identified under Operating Changes Revenues from the Tax Levy to the Community Benefit Reserve.
6. That the Water base Operating Budget, with gross expenditures of \$28 million and revenues of \$28 million, be approved with the following amendments to reflect changes since the 2020 Business Plan's publication on November 4, 2019:
- a) That the 2020 budget for benefits be decreased by \$36,120.
7. That the Wastewater base Operating Budget, with gross expenditures of \$35.6 million and revenues of \$35.6 million, be approved with the following amendments to reflect changes since the 2020 Business Plan's publication on November 4, 2019:
- a) That the 2020 budget for benefits be decreased by \$20,137; and
 - b) That the 2020 budget for interfund recoveries to the Tax Rate be increased by \$338,591 to continue the Sanitary Lateral Replacement Grant Program.
8. That the Parking Operations base budget, with gross expenditures of \$2.7 million and gross revenues of \$2.7 million, be approved with the following amendments to reflect changes since the 2020 Business Plan's publication on November 4, 2019:
- a) That the 2020 budget for repairs and maintenance at the Parkade be increased by \$200,000.

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9. That effective March 1, 2020 By-law 2019-023, as amended, be repealed and replaced with a by-law incorporating the fees and charges presented in the 2020 Business Plan with the following amendments:
- a) Free transit services for seniors on Thursdays; and
 - b) That the following rates be added to Schedule "B" Section 2 Business Licences (page 341):
- Enforcement Services Administrative Fees:
- | | |
|-----------------------------------|-----------------|
| | <u>2020 Fee</u> |
| 2.56 Cannabis Production Facility | \$236.25 |
10. That forecast information for 2021, 2022, and 2023 presented in the 2020 Business Plan be received for information.
11. That pursuant to Ontario Regulation 284/09, Staff Report EMT006-19 serve as the method for communicating the exclusion of the following estimated expenses from the 2020 Business Plan:
- a) Amortization expense - \$54.8 million;
 - b) Post-employment benefit expenses - \$2.6 million; and
 - c) Solid waste landfill closure and post-closure expenses - \$100 thousand.
12. That the Community Benefit Reserve be renamed "Reinvestment Reserve".
13. That the Façade Improvement Loans Reserve be renamed the Community Improvement Plan Reserve (CIP).
14. That \$670 thousand be transferred to the Community Improvement Plan Reserve (formerly Façade Improvement Loans Reserve) with funding from the Commercial/Industrial Land Reserve.
15. That the Community Improvement Reserve (CIR) be closed and that any remaining balance be transferred to the Community Improvement Plan Reserve (CIP) and be used entirely to support the funding of programs within the CIP.
16. That any Industrial Development Charge Discounts in 2019 and 2020 be funded first from the \$200 thousand allocated annually in the operating budget and followed by any year-end surplus with any remaining balance funded from the appropriate capital reserve.

17. That a new reserve entitled Airport Infrastructure Reserve be established with funding from the net proceeds from the partial sale of the City's ownership interest in the airport to be used toward the City's share of any reinvestment in airport infrastructure.
18. That the Executive Management Team (EMT) be authorized to add temporary non-complement positions to the end of the budget year utilizing existing approved funds to deal with any unforeseen circumstances that impact delivery of City services.
19. That the Executive Management Team (EMT) be authorized to implement the economic adjustment for the Non-Union Group (NUG) of employees (including full-time, part-time and students), effective January 1, 2020.
20. That the impact of any motions or amendments approved by Council on November 25, 2019 be captured in the final tax, water, wastewater, parking or fees schedule as appropriate.
21. That staff be authorized to submit applications for grants that would reduce expenditures associated with projects, programs and services approved as part of the Operating Budget.
22. That two of the following officers; either Mayor, Clerk, Treasurer or their designates, be authorized to execute any agreements that may be required to accept grant funding from other levels of government or other partners, to reduce expenditures associated with programs and/or services.
23. That staff be authorized to submit applications for grants that would fund service enhancements and a report or memo be presented, as appropriate, prior to the execution of any agreement associated with the acceptance of such grant.
24. That the Treasurer be authorized to make the necessary alterations to the transfer to and/or from reserves to reflect changes since the 2020 Business Plan's publication on November 4, 2019.
25. That the City Clerk be authorized to prepare all necessary by-laws to implement the above recommendations.
26. That staff in the Finance Department examine alternatives to the City's current policies for Property Tax Discounts for vacant and excess industrial and commercial subclasses and report back to General Committee as part of the Tax Ratios and Capping Policy staff report in the Spring of 2020.
27. That a Climate Change Symposium be hosted by the City of Barrie in partnership with all school boards and other relevant stakeholders at a cost of up to \$15,000 to be funded from the Council Strategic Priorities Account.

28. That grant funding in the amount of \$70,000 identified in the Shift Government Project approved in the 2019 budget be replaced with funding from the Community Benefit Reserve for 2020 and 2021 to convert the existing three year consulting contract with a contract position in the Mayor's Office for the remaining two years of the Project. (EMT006-19) (File: F05)

Mayor, J. Lehman left the Chair at 9:57 p.m. and Deputy Mayor, B. Ward assumed the Chair.

Mayor, J. Lehman reassumed the Chair at 10:08 p.m.

This matter was recommended (Section "A") to City Council for consideration of adoption at its meeting to be held on 12/9/2019.

General Committee recessed from 10:09 p.m. to 10:17 p.m.

SECTION "B"

19-G-353

2020 BUSINESS PLAN - OPERATING BUDGET - COMMUNITY IMPROVEMENT PLAN INCREASE TO 2020 CONTRIBUTION

That the 2020 contribution to the Community Improvement Plan be increased by \$130,000 and that the net levy be increased by \$130,000. (EMT006-19) (File: F05)

Councillor, S. Morales declared a potential pecuniary interest as the foregoing matter could impact him personally. He did not participate in the discussion or vote on the matter. He remained at the Council table.

This matter was recommended (Section "B") to City Council for consideration of adoption at its meeting to be held on 12/9/2019.

Pursuant to Section 2 (18) of Procedural By-law 2013-072, the Committee adopted a procedural motion in order to extend the meeting past 11:00 p.m. to 12:00 midnight.

SECTION "C"

19-G-354

2020 CAPITAL BUDGET AND PLANS

1. That, consistent with the Capital Project Control Policy, the 2020, 2021, 2022, 2023, and 2024 Capital Budget relating to new capital spending requests of \$84.6 million, \$36.1 million, \$13.8 million, \$8 million, and \$2 million respectively be approved with the following amendments to reflect changes since the 2020 Business Plan's publication on November 4, 2019, and the 2020-2024 Capital Budget items not requiring spending approval, be received as forecast information:

- a) That project EN1071 - Dunlop Street West ROW Replacement - Eccles to Toronto, (page 60 of the 2020 Capital Plan), be amended as follows:
 - i) Forecasted spending of \$1.5M in 2022 be advanced;
 - ii) That 2021/2022 amounts be approved; and
 - iii) That an additional \$2.5 million of funding be approved for Project EN1071 Dunlop Street West Right of Way Replacement - Eccles to Toronto Street for 2022 to be funded by \$758,000 from the tax capital reserve, \$1,042,000 from the Wastewater Capital Reserve and \$700,000 from the Water Capital Reserve.
- b) That project EN1291 - Mapleview Drive E New Transmission Watermain - Yonge to Royal Jubilee (Developer) (page 84 of the 2020 Capital Plan), be amended as follows:
 - i) Prior approvals be increased by \$2,413,743 as previously approved in motion 19-G-194 and motion 19-G-252.
- c) That a new project to be named Watermain Investigation be added to the 2020 Capital Plan, at a gross cost of \$100,000, funded from the Legal Reserve;
- d) That a new project to be named Sanitary Lateral Replacement Grant Program Vehicle at a cost of \$50,000 be added to the 2020 Capital Plan to be funded from the Wastewater Capital Reserve;
- e) That projects EN1294 - Watermain CIPP Lining Program (page 114 of the 2020 Capital Plan) and EN1252 - PRV Chamber Replacement Program (page 100 of the 2020 Capital Plan) be amended as follows:
 - i) Prior approvals be increased by \$605,000 as previously approved in motion 19-G-264.
- f) That the funding for Capital Project 000988 Streetlight Infill (page 193 of the Capital Plan) be increased by \$60,000 to provide for lighting on Saunders Road and to be funded from the Tax Capital Reserve;
- g) That a capital project be added to the 2020 Capital Plan entitled "Traffic Calming - Speed Boards" with funding of \$43,500 being allocated for the acquisition of an addition set speed boards and associated signage for each ward, to be funded from the Federal Gas Tax Reserve;

- h) That Capital Project EN1140 "Tennis Court Rehabilitation" be renamed to "Play Court Construction and Rehabilitation" and be amended as follows:
- i) That up to \$70,000 of funding contained with this Project be dedicated to Pringle Park.
- i) That Capital Project 000929 concerning Transit Alternative Fuel Study be advanced from 2022 to the 2020 Capital Plan in the amount of \$100,000 to be funded through Provincial Gas Tax Funding and that the study include recommendations on the timing and methods to introduce alternative fuel buses to the transit service as soon as possible; and
- j) That, subject to a traditional front ending agreement with the developers related to the majority of the Huronia/McKay new trunk sanitary cost with recovery from hard services only (i.e. water, waste water and road) within the secondary plan area to allow the McKay Road servicing project to proceed, permitting development of new employment lands, Projects EN1255, EN1256 and EN1257 - Huronia/McKay new trunk sanitary be amended as follows:
- i) The total funding for the three projects be increased by \$42 million and allocated as determined by the Director of Infrastructure with a funding plan to be finalized by the City Treasurer;
- ii) That the projects be changed to City build projects;
- iii) That \$10,399,500 of the following projects with 2020 and 2021 planned expenditures be deferred as follows:
- EN1164 Bell Farm Road ROW Expansion - St. Vincent Street to Duckworth Street with a 2020 project cost of \$4,250,000, be deferred for one year;
 - Project 000735 Essa Road and Anne Street Intersection Reconstruction with a 2020 project cost of \$4,486,000 and a 2021 project cost of \$200,000, be deferred for five years; and
 - Project 000295 Lockhart Road ROW Expansion - Huronia to Yonge with a 2020 project cost of \$266,000 and a 2021 project cost of \$1,197,500, be deferred for two years.

- iv) That staff report back to General Committee with the allocation and funding details, once they are known.
2. That the 2019 Capital Plan be amended as follows:
- a) That approved budgets for projects listed in Appendix "C" to Staff Report EMT007-19 be reduced by the amounts noted in the Appendix and that the associated funding be returned to source; and
 - b) That project FI1022 - Long Range Financial Plan Update, be amended as follows:
 - i) That the project scope be expanded to include delivery of a transition plan and policy updates for changes associated with the regulations under Bill 108: *More Homes, More Choices Act, 2019*; and
 - ii) That the following temporary resources be approved beginning in January 2020 and ending in January 2021 (one year duration):
 - One 0.5 full time equivalent temporary position for a project manager with an estimated total cost of \$75 thousand with funding from the Tax Capital Reserve.
3. That subject to the approval of the Director of Finance/Treasurer, staff retain Watson and Associates Economists Ltd. to support the implementation of the Long Range Financial Plan Update and requirements to transition to the Community Benefit Charge (under Bill 108: *More Homes, More Choices Act*) via sole source procurement.
4. That the impact of any motions or amendments approved by Council on November 25, 2019 be captured in the final 2020 Capital Plan as appropriate.
5. That staff be authorized to submit applications for grants that would reduce expenditures associated with projects, programs and services approved as part of the Capital Budget.
6. That two of the following officers; either Mayor, Clerk, Treasurer or their designates, be authorized to execute any agreements that may be required to accept grant funding from other levels of government or other partners, to reduce expenditures associated with capital projects.

7. That staff be authorized to submit applications for grants that would reduce future capital expenditures or enable capital projects to be advanced, and a report or memo be presented, as appropriate, prior to the execution of any agreement associated with the acceptance of such grant.
8. That the Treasurer be authorized to make the necessary alterations to the transfer to and/or from reserves to reflect changes in capital project funding since the 2020 Business Plan's publication on November 4, 2019.
9. That the City Clerk be authorized to prepare all necessary by-laws to implement the above recommendations.
10. That staff from Economic and Creative Development Department and Corporate Asset Management Branch develop a specific asset renewal strategy for key employment areas, which contemplates both road renewal and urbanization, and that the strategy be used to inform the development of the 2021 Capital Plan.
11. That as part of the report concerning the Active Transportation Implementation Strategies and Program Development to be presented to General Committee in 2020, consideration be given to re-establishing the "City Wide Cycling Network Program" Capital Project EN1265 at \$400,000 annually to be funded from the Tax Capital Reserve. (EMT007-19) (File: F05)

Mayor, J. Lehman left the Chair at 11:09 p.m. and Deputy Mayor, B. Ward assumed the Chair.

Mayor, J. Lehman reassumed the Chair at 11:35 p.m.

This matter was recommended (Section "C") to City Council for consideration of adoption at its meeting to be held on 12/9/2019.

SECTION "D"

19-G-355

2020 CAPITAL BUDGET AND PLANS - 79 BELL FARM ROAD

That a Capital Project be added in the amount of \$75,000 for the replacement of the flat roof and two air handling units at 79 Bell Farm Road to be funded from the Tax Capital Reserve. (EMT007-19) (File: F05)

Councillor, G. Harvey declared that to remain in compliance with his statutory obligations under Section 17(3) of the *Police Services Act* he was unable to participate in the discussions or vote on the foregoing matter. He rolled back his seat from the Council table.

This matter was recommended (Section "D") to City Council for consideration of adoption at its meeting to be held on 12/9/2019.

SECTION "E"**19-G-356 2020 BUSINESS PLAN - OPERATING BUDGET - BARRIE POLICE SERVICES BOARD**

That the 2020 budget request from the Barrie Police Services Board presented on page 22 of the 2020 Business Plan with a gross tax supported municipal funding requirement of \$56 million, be approved with the following amendments to reflect changes since the 2020 Business Plan's publication on November 4, 2019:

- a) That the budget request be decreased by \$300,000 resulting from decreased long-term disability benefit costs. (EMT006-19) (File: F05)

Councillor, G. Harvey declared that to remain in compliance with his statutory obligations under Section 17(3) of the *Police Services Act* he was unable to participate in the discussions or vote on the foregoing matter. He rolled back his seat from the Council table.

This matter was recommended (Section "E") to City Council for consideration of adoption at its meeting to be held on 12/9/2019.

ENQUIRIES

A member of General Committee addressed an enquiry to City staff and received responses.

ANNOUNCEMENTS

Members of General Committee provided announcements concerning a number of matters.

The meeting adjourned at 11:40 p.m.

CHAIRMAN