



# City of Barrie

70 Collier Street  
P.O. Box 400  
Barrie, ON L4M 4T5

## Minutes - Final Town and Gown Committee

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Tuesday, March 12, 2019

2:00 PM

Sir Robert Barrie Room

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**For consideration by the Finance and Corporate Services Committee  
on April 3, 2019.**

The meeting was called to order at 2:02 p.m. The following were in attendance for the meeting:

**Present:** 5 - Councillor C. Riepma  
R. Cardwell - East End Household Association  
J. Chevrier  
R. Meier - East End Household Association  
J. Morozuk

**Absent:** 3 - R. Calvano  
B. Muscat - Georgian College  
T. Zubyck - Georgian College

STAFF:  
Committee Support Clerk, J. Werth  
Deputy City Clerk, J. Carswell  
Manager of Growth and Development, M. Banfield  
Supervisor of Enforcement Services, J. Forgrave  
Zoning Enforcement Officer, M. Gallagher.

**PRESENTATION - ORIENTATION FOR COMMITTEES**

J. Carswell, Deputy City Clerk provided a presentation regarding an Orientation for the 2018 - 2022 Committee Members.

Mr. Carswell discussed the following topics:

- The Council and Committee Member Code of Conduct;
- The Municipal Conflict of Interest Act;
- The City of Barrie Procedural By-law;
- An overview of meeting procedures:
  - The basics of Parliamentary Law; and
  - The role of the Chair, Committee Members and the Committee Support Clerk;
- The decision making process; and
- The reporting structure of the Town and Gown Committee.

In closing, Mr. Carswell reviewed the Terms of Reference for the Town and Gown Committee including the Committee's mandate and objectives. Also, he provided a brief overview of the Accessibility for Ontarians with Disabilities Act (AODA) Training Booklet.

**SELECTION OF CHAIR**

The Committee met and discussed the selection of the Chair and Vice-Chair for the 2018 - 2022 term. Councillor C. Riepma was selected as the Chair and R. Cardwell was selected as Vice-Chair.

**MEETING SCHEDULE**

The Committee met and discussed the meeting schedule for the 2018 - 2022 term and determined that the Committee would meet on the fourth Wednesday of each month at 10:00 a.m. with the exception of July, August and December.

The meeting adjourned at 2:50 p.m.

CHAIRMAN