



# City of Barrie

70 Collier Street  
P.O. Box 400  
Barrie, ON L4M 4T5

## Minutes - Final Communities in Bloom Committee

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Thursday, March 7, 2019

4:00 PM

Georgian Room

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### For consideration at the City Building Committee on May 14, 2019.

The meeting was called to order by J. Carswell, Deputy City Clerk at 4:05 p.m. The following were in attendance for the meeting:

**Present:** 4 - K. Bagnell  
D. Brooke-Bagnell  
D. Ramsay  
A. VanderWerf

**Absent:** 2 - Councillor M. McCann  
J. Brady

#### **STAFF:**

Committee Support Clerk, T. McArthur  
Deputy City Clerk, J. Carswell  
Parks Horticulture Foreperson, M. Boyd.

The Communities in Bloom Committee met and reports as follows:

#### **PRESENTATION - ORIENTATION FOR COMMITTEE**

J. Carswell, Deputy City Clerk provided a presentation concerning an orientation for the 2018-2022 Communities in Bloom Committee members.

Mr. Carswell discussed the following topics:

- Council and Committee Code of Conduct;
- *Municipal Conflict of Interest Act*;
- City of Barrie Procedural By-law;
- Public Notice - Accountability and Transparency;
- Meeting Procedures;

- Chair, Committee and Staff Responsibilities;
- Decision Making Process;
- Reporting Structure for the Communities in Bloom Committee;
- Terms of Reference for the Communities in Bloom Committee;
- A sample Communities in Bloom Committee Report; and
- Understanding Accessible Customer Service.

Members of the Committee asked questions related to the presentation.

#### **SELECTION OF CHAIR**

The Committee discussed the selection of Chair and Vice-Chair for the 2018-2022 Term of Council. The Committee agreed to appoint, K. Bagnell as the Chair of the Committee for approximately one year and at that time, opportunities be given to other members of the Committee to be appointed as Chair. The Committee deferred the discussion of the Vice-Chair to the next meeting.

#### **MEETING SCHEDULE**

The Committee discussed the meeting schedule for the 2018-2022 Term of Council. The Committee agreed to schedule the Communities in Bloom Committee meetings on the second Thursday of each month at 4:00 p.m.

#### **2019 COMMUNITIES IN BLOOM PROGRAM**

M. Boyd, Parks Horticulture Foreperson discussed the proposed dates and categories the City of Barrie are eligible to enter for the 2019 Communities in Bloom Program. M. Boyd advised that she will update the Committee once the details for the 2019 Program have been confirmed.

The meeting adjourned at 4:51 p.m.

CHAIRMAN