



# City of Barrie

70 Collier Street  
P.O. Box 400  
Barrie, ON L4M 4T5

## Minutes - Final General Committee

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Monday, February 4, 2019

7:00 PM

Council Chamber

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### GENERAL COMMITTEE REPORT

For consideration by Barrie City Council on February 11, 2019.

**Present:** 10 - Mayor, J. Lehman  
Deputy Mayor, B. Ward  
Councillor, C. Riepma  
Councillor, K. Aylwin  
Councillor, D. Shipley  
Councillor, R. Thomson  
Councillor, G. Harvey  
Councillor, J. Harris  
Councillor, S. Morales  
Councillor, M. McCann

**Absent:** 1 - Councillor, N. Harris

### STAFF:

Chief Administrative Officer, M. Prowse  
City Clerk/Director of Legislative and Court Services, W. Cooke  
Deputy City Clerk, J. Carswell  
Director of Business Development, S. Schlichter  
Director of Engineering, B. Araniyasundaran  
Director of Finance/Treasurer, C. Millar  
Director of Information Technology, R. Nolan  
Director of Internal Audit, S. MacGregor  
Director of Legal Services, I. Peters  
Director of Planning and Building and Building Services, A. Bourrie  
Director of Roads, Parks and Fleet, D. Friary  
Director of Transit and Parking Strategy, B. Forsyth  
Executive Director of Access Barrie, R. James-Reid  
Executive Director of Innovate Barrie, R. Bunn  
Executive Director of Invest Barrie, Z. Lifshiz  
General Manager of Community and Corporate Services, D. McAlpine  
General Manager of Infrastructure and Growth Management, B. Parkin

Manager of Strategic Initiatives, K. Suggitt  
Manager of Water Operations, C. Marchant  
Service Desk Specialist, T. Versteeg.

The General Committee reports that the following matter(s) were dealt with on the consent portion of the agenda:

### **SECTION "A"**

#### **19-G-019      REPORT OF THE CITY BUILDING COMMITTEE DATED JANUARY 29, 2019.**

The Report of the City Building Committee dated January 29, 2019 was received. (File: C05)

This matter was recommended (Section "A") to City Council for consideration of receipt at its meeting to be held on 2019-02-11.

The General Committee recommends adoption of the following recommendation(s) which were dealt with on the consent portion of the agenda:

### **SECTION "B"**

#### **19-G-020      HERITAGE REGISTER REVIEW**

That, at the request of the property owners, 50 Burton Avenue be added to the City of Barrie's Heritage Register.

This matter was recommended (Section "B") to City Council for consideration of adoption at its meeting to be held on 2019-02-11.

#### **19-G-021      MUNICIPAL ACCOMMODATION TAX ON INTERNET-BASED ACCOMMODATION SHARING PLATFORMS**

1. That the Municipal Accommodation Tax (MAT) in the amount of 4% identified in Regulation 435/17 of the Ontario *Municipal Act, 2001* currently applicable on transient hotels, motels and inns, be extended to include internet-based accommodation sharing platforms, effective May 1, 2019.
2. That a by-law be passed to bring the MAT into force and effect for May 1, 2019 for all internet-based accommodation sharing platforms to charge, collect and remit, four percent of the purchase price of the accommodation provided for a continuous period of less than 30 nights.

3. That Tourism Barrie as the City's 'tourism entity' defined in Regulation 435/17 of the Ontario *Municipal Act, 2001* receive 50% of the MAT for all internet-based accommodation sharing rental platforms as outlined in the conditions of the legislation.
4. That the City Clerk be authorized to execute an agreement with Airbnb Ireland UC (referenced as 'Airbnb') in a form acceptable to the Director of Legal Services, Director of Finance, and the Director of Business Development to facilitate the reporting, collection and remittance of the applicable MAT imposed under the proposed by-law.
5. That staff in Invest Barrie investigate the implementation of additional contracts with other internet-based accommodation sharing platforms for the collection of the MAT.
6. That the City Clerk be authorized to execute agreements of a similar nature to Airbnb with internet-based accommodation sharing platforms in a form acceptable to the Director of Legal Services, Director of Finance, and the Director of Business Development to facilitate the reporting, collection and remittance of the applicable MAT imposed under the proposed by-law.
7. That the City's portion of the MAT funds collected be allocated to the Tourism Reserve Fund previously established under motion 18-G-150 and be utilized under the following principles and purposes outlined in paragraph #6 (b-d) of motion 18-G-150 attached as Appendix "A" to Staff Report BDD001-19:
  - "b) Capital Asset refurbishment or new capital assets that support tourism;
  - c) Studies, strategic initiatives, new product development, or marketing campaigns consistent with the City's Tourism Sector Master Plan; and
  - d) A minimum annual uncommitted balance of \$100K be maintained to provide a source of stabilization funding if required." (BDD001-19) (File: D06)

This matter was recommended (Section "B") to City Council for consideration of adoption at its meeting to be held on 2019-02-11.

**19-G-022**      **DEVELOPMENT CHARGE UPDATE PROCESS**

That staff in the Finance Department proceed with a Citywide Development Charge for all services except stormwater, water linear and wastewater linear services which will be provided on an Area Specific Basis when finalizing the Development Change Background Study for public release. (FIN001-19) (File: F21-A)

This matter was recommended (Section "B") to City Council for consideration of adoption at its meeting to be held on 2019-02-11.

**19-G-023**      **PROCUREMENT BY-LAW HOUSEKEEPING AMENDMENTS**

That Procurement By-law 2016-035 be repealed and replaced with the draft by-law attached as Appendix "A" to Staff Report FIN002-19. (FIN002-19) (File:F00)

This matter was recommended (Section "B") to City Council for consideration of adoption at its meeting to be held on 2019-02-11.

**19-G-024**      **CHANGES TO THE CITY OF BARRIE COUNCIL AND COMMITTEE MEMBER CODE OF CONDUCT**

1. That City of Barrie Council and Committee Member Code of Conduct be replaced with the City of Barrie Council and Committee Member Code of Conduct attached as Appendix "A" to Staff Report LCS004-19, to update the Code to include the following changes:
  - The authority for an Integrity Commissioner to provide advice and investigate complaints related to Municipal Conflict of Interest Act (MCIA);
  - To incorporate the legislative changes related to the timing of acceptance and addressing of complaints, investigations, reports and Council decisions related to reports during an election; and
  - Minor housekeeping and administrative edits.
2. That members of Council, local boards and Advisory Committees be required to sign an annual acknowledgement form attached as Appendix "A" to Staff Report LCS004-19:
  - Within 60 days of City Council's approval of the Code of Conduct, or at the first Committee meeting in 2019 if the meeting is not held within 60 days of Council approval; and
  - Prior to January 31 in each calendar year thereafter. (LCS004-19) (File: C00)

This matter was recommended (Section "B") to City Council for consideration of adoption at its meeting to be held on 2019-02-11.

**19-G-025****COUNCIL-STAFF RELATIONS POLICY**

1. That the Council-Staff Relations Policy attached as Appendix "A" to Staff Report LCS005-19, be adopted.
2. That the City Clerk be authorized to make minor updates to the Council-Staff Relations Policy to remain compliant with other City Policies and legislative changes. (LCS005-19) (File: C00)

This matter was recommended (Section "B") to City Council for consideration of adoption at its meeting to be held on 2019-02-11.

**19-G-026****MUNICIPAL STREET NAMING FOR PLAN OF SUBDIVISION IN THE YONGE GO SUBDIVISION (WARD 9)**

That the following proposed Municipal Street Names and identified in Appendix "A" to Staff Report PLN002-19 for the Plan of Subdivision in the Yonge GO Subdivision, be approved:

- a) Street A - Westwood Avenue;
- b) Street B - Turnberry Lane;
- c) Street C - Gateway Drive;
- d) Street D - Fairlane Avenue;
- e) Street E - Haven Lane;
- f) Street F - Evergreen Terrace;
- g) Street G - South Park Lane; and
- h) Street H and I - Highgate Avenue.

(PLN002-19) (File: D19-STR)

This matter was recommended (Section "B") to City Council for consideration of adoption at its meeting to be held on 2019-02-11.

**19-G-027****SIR ROBERT BARRIE PROJECT - PHASE 3**

That the Sir Robert Barrie Project, a project initiated through private donations to commission large paintings of Sir Robert Barrie as well as K-138 HMCS Barrie, and a replica uniform and display case, be supported and charitable donation receipts be issued to donors in compliance with the City's Donation Policy, and on the understanding that the items will be donated to the City of Barrie when completed. (Item for Discussion 8.1, February 4, 2019)

This matter was recommended (Section "B") to City Council for consideration of adoption at its meeting to be held on 2019-02-11.

The General Committee met for the purpose of a Public Meeting at 7:07 p.m.

Mayor Lehman advised the public that any concerns or appeals dealing with the application that were the subject of a Public Meeting should be directed to the Legislative and Court Services Department. Any interested persons wishing further notification of the Staff Report regarding the application were advised to sign the notification form required by the Legislative and Court Services Department. Mayor Lehman confirmed with the Director of Planning and Building Services that notification was conducted in accordance with the Planning Act.

The General Committee met and reports as follows:

### **SECTION "C"**

#### **19-G-028**

#### **STATUTORY SPECIAL PUBLIC MEETING UNDER THE *PLANNING ACT* FOR THE DEVELOPMENT OF THE NEW OFFICIAL PLAN**

Andrea Bourrie, Director of Planning and Building Services and Kathy Suggitt, Manager of Strategic Initiatives provided a presentation concerning the development of the new Official Plan and Zoning By-law for the City of Barrie.

Ms. Bourrie and Ms. Suggitt discussed slides concerning the following topics:

- The requirement of the Special Public Meeting under Section 26(3)(b) of the *Planning Act*;
- The background and key drivers associated with the Provincial Growth Planning to 2041;
- A video concerning the effects of the OP or residents timelines of the review and opportunities to participate;
- The alignment between the new Official Plan and Council's Strategic Priorities;
- The members Project Team;
- The timeline and phases for the project;
- The consultation work that has been completed to date;
- The studies and reports that have been completed and those that are currently underway;
- The three pillars that are guiding principles for the development of the Official Plan; and
- The next steps in the process and the opportunities for public engagement in the process.

**VERBAL COMMENTS:**

1. **Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit** commended City staff on providing an excellent presentation and noted how engaged and responsive staff have been through the review process. He provided examples of the collaborative working relationship between the Simcoe Muskoka District Health Unit and the City.

Dr. Gardner spoke to the connections between the built environment and health, and he noted that he felt that the design of the communities should support multiple forms of active transportation. He commented that planning policies such as the Official Plan can contribute to increasing the health of the community by creating opportunities for active transportation, connected neighbourhoods, increased social and recreational activities and access to nutrition. He commented that the City of Barrie has an excellent foundation of planning to build on and the features, services and infrastructure that the City can build upon. Dr. Gardner offered to provide neighbourhood health data to show what is and is not working from a health perspective in some neighbourhoods and he provided some examples.

Dr. Gardner thanked General Committee for listening to his comments and that he is inspired by the potential for healthy living and quality of life in the City.

2. **Jennifer VanGennip representing Simcoe County Alliance to End Homelessness** advised that Simcoe County Alliance to End Homelessness (SCATEH) is a local movement to prevent and end homelessness in Simcoe County. She indicated that the creation of affordable housing units with the goal of ending homelessness should be part of the planning policies.

Ms. VanGennip provided an analysis of the goal to create 840 affordable housing units between 2015 - 2025. She discussed the definition of "Affordable Housing Unit", the number of privately created second suites and the number of rent supplements that she felt does not meet the definition of Affordable Housing, should not be counted towards the goal of 840 units. Ms. VanGennip advised that SCATEH believes that counting progress towards the goal of 840 units should be based on the detailed breakdown targets provided for in the City's Affordable Housing Strategy in order to ensure that the progress towards 840 affordable housing units meet the definition of affordable housing unit.

The second item Ms. VanGennip discussed was the tools that could be used to meet the affordable housing targets. She advised that she believes amending by-laws to allow for micro built forms such as tiny houses should be explored. Ms. VanGennip shared information

and examples concerning the tiny house concept. She also noted that in 2015 the Built Form Task Force recommended that by-laws be amended to permit micro built forms. Ms. VanGennip requested that allowing for micro built forms be considered as part of the Official Plan review.

3. **Mr. Bill Scott, Allandale Neighbourhood Association** discussed his concern over the lack of schools in the downtown area. He expressed his thoughts on school location decisions being outside of the City's area of responsibility.

4. **Ms. Cathy Colebatch** shared her belief that there should be more protection for natural, built and cultural heritage in the City. She noted that her concerns associated with the number of buildings that are not on the registry of heritage buildings. She discussed her concerns associated with the South Shore waterfront area including the lakeside erosion on the North Shore Trail. Ms. Colebatch indicated that she felt the South Shore to Minet's Point should be natural.

Ms. Colebatch commented about environmental protection and preventing erosion and her concerns with the use of road salt. She suggested that the City look at installing an accessible boardwalk to provide easier beach access to those in wheelchairs.

Ms. Colebatch advised that she believes there should be an urban forestry policy that protects the trees on private property and encourages planting trees. She also discussed her concerns regarding the removal of older trees and she suggested that if a tree is removed that one is planted

She discussed her thoughts on the need for urban design guidelines, sign policies and traffic calming opportunities that could be considered. She discussed the Urban Design Guidelines including maintaining historic neighbourhoods, education for property owners associated with demolition permits and the heritage registry. She commented on the wall advertising signage in the downtown, and suggested that the signs be replaced with wall murals. Ms. Colebatch also detailed her concerns associated with the traffic calming and narrow boulevards that cannot accommodate trees to be planted.

Ms. Colebatch questioned the 20 year horizon for the Official Plan and if this had been done in the past and she received a response from City staff.

5. **Mr. Ron Richards of North American** discussed how he has been involved in the development industry for many years and how he is impressed with the enthusiasm and optimism demonstrated by the City staff involved in the development of the new Official Plan. He



provided his thoughts on the constantly changing policy environment that the City must work within to develop the new Official Plan. Mr. Richards advised that he believed that the Official Plan is not just about the built environment, but should also consider social priorities for the City.

Members of General Committee asked a number of questions of City staff and received responses.

This matter was recommended (Section "C") to City Council for consideration of receipt at its meeting to be held on 2019-02-11.

## **SECTION "D"**

### **19-G-029**

#### **STRUCTURE OF COMMITTEES OF COUNCIL AND PROCEDURAL BY-LAW UPDATES - ENTITIES FOR THE COMMUNITY SAFETY AND WELL-BEING COMMITTEE**

That a Community Safety and Well-being Committee be established in accordance with the *Safer Ontario Act* with the following agencies, boards and/or commissions selected to provide a representative on the Committee:

- a) Royal Victoria Regional Health Centre to represent an entity that provides services to improve the physical or mental health of individuals in the community or communities;
- b) Simcoe County Alliance to End Homelessness to represent an entity that provides community or social services in the municipality;
- c) Child Youth and Family Services Coalition of Simcoe County to represent an entity that provides community or social services to children or youth in the municipality; and
- d) Elizabeth Fry Society Youth Justice Committee to represent an entity that provides custodial services to children or youth in the municipality. (18-G-223) (LCS015-18) (File: C05)

This matter was recommended (Section "D") to City Council for consideration of adoption at its meeting to be held on 2019-02-11.

**SECTION "E"****19-G-030      STRUCTURE OF COMMITTEES OF COUNCIL AND PROCEDURAL BY-LAW UPDATES - ENTITIES FOR THE COMMUNITY SAFETY AND WELL-BEING COMMITTEE - ENTITY THAT PROVIDES EDUCATIONAL SERVICES IN THE MUNICIPALITY**

That a Community Safety and Well-being Committee be established in accordance with the *Safer Ontario Act* with the following agency, board and/or commission selected to provide a representative on the Committee:

- a) Georgian College to represent an entity that provides educational services in the municipality. (18-G-223) (LCS015-18) (File: C05)

**Councillor S. Morales declared a potential pecuniary interest on the foregoing matter as he is enrolled in a certificate program at Georgian College. He did not participate in the discussion or vote on the matter. He remained at the Council table.**

This matter was recommended (Section "E") to City Council for consideration of adoption at its meeting to be held on 2019-02-11.

**SECTION "F"****19-G-031      PREGNANCY AND PARENTAL LEAVE FOR MEMBERS OF COUNCIL POLICY**

1. That the Pregnancy and Parental Leave for Members of Council Policy attached as Appendix "A" to Staff Report LCS006-19, be adopted.
2. That the City Clerk be authorized to make minor updates to the Pregnancy and Parental Leave for Members of Council Policy to remain compliant with other City Policies and legislative changes. (LCS006-19) (File: C00)

This matter was recommended (Section "F") to City Council for consideration of adoption at its meeting to be held on 2019-02-11.

**ENQUIRIES**

A member of General Committee addressed an enquiry to City staff and received a response.

**ANNOUNCEMENTS**

Members of General Committee provided announcements concerning a number of matters.

The General Committee reports that upon adoption of the required procedural motion it met in closed session in the Sir Robert Barrie Room at 8:43 p.m. to discuss the content of confidential Staff Report LCS003-19 concerning a confidential personal information matter – appointments to the Committees of Council.

Members of General Committee, (with the exception of Councillor N. Harris), the Chief Administrative Officer, City Clerk/Director of Legislative and Court Services, Deputy City Clerk, General Manager of Community and Corporate Services and the General Manager of Infrastructure and Growth Management were in attendance for the portion of the meeting closed to the public. Members of the press and public were not present for this portion of the meeting.

The General Committee met and reports as follows:

**SECTION "G"****19-G-032      CONFIDENTIAL PERSONAL INFORMATION MATTER - APPOINTMENTS  
TO COMMITTEES OF COUNCIL**

That motion 19-G-032 contained within the confidential notes to the General Committee Report dated February 4, 2019 concerning the discussion of a confidential personal information matter - appointments to Committees of Council, be received. (File: C06) (LCS003-19)

This matter was recommended (Section "G") to City Council for consideration of receipt at its meeting to be held on 2019-02-11.

The General Committee reports upon adoption of a procedural motion, it met in public/open session at 9:27 p.m.

Mayor, J. Lehman noted that the in-camera/closed session portion of the meeting was related to a confidential personal information matter concerning a appointments to Committees of Council. Mayor J. Lehman stated that with the exception of the procedural matter to move into public/open session, votes were not taken during the portion of the meeting closed to the public.

The General Committee met and recommends adoption of the following recommendation(s):

## **SECTION "H"**

### **19-G-033**

#### **APPOINTMENTS TO COMMITTEES OF COUNCIL**

1. That Alison Carlyle, Erich Jacoby-Hawkins, Robb Meier, John Northcote and Tyler Searls be appointed to the Active Transportation and Sustainability Committee for a term ending November 14, 2022.
2. That Peter Azhikannickal, Joanne Jackson, Stephen Kinsella, Clifford Strachan and Carrie Thesslier be appointed to the Business Licensing Appeal Committee for a term ending November 14, 2022.
3. That Karl Bagnell, Jason Brady, Darcene Brooke-Bagnell, Dorothy Ramsay and Audriana Vanderwerf be appointed to the Communities in Bloom Committee for a term ending November 14, 2022.
4. That Cathy Colebatch, Debra Exel, Craig Froese, Kayleigh MacKinnon, Christine Manewell, David Moore and Jennifer Morin-Reynolds be appointed to the Heritage Barrie Advisory Committee for a term ending November 14, 2022.
5. That Todd Crabb, Jay Dolan, Stephen Kinsella, Phillip Moore and Carrie Thesslier be appointed to the Property Standards Committee for a term ending November 14, 2022.
6. That Joan Annable, Donna Dellio, Jason MacLennan, Molly Malcolm, Lucia Ricardo, Paulette Sasco, Heather Stone, Pat Thiffault and Sharon Turcott be appointed to the Seniors Advisory Committee for a term ending November 14, 2022.
7. That Jake Chevrier and Judy Morozuk be appointed to the Town and Gown Committee for a term ending November 14, 2022.

This matter was recommended (Section "H") to City Council for consideration of adoption at its meeting to be held on 2019-02-11.

The meeting adjourned at 9:28 p.m.

CHAIRMAN