



City of Barrie

70 Collier Street
P.O. Box 400
Barrie, ON L4M 4T5

Minutes - Final Finance and Corporate Services Committee

Tuesday, February 5, 2019

7:00 PM

Council Chamber

For consideration at General Committee on February 25, 2019.

The meeting was called to order by the Chair, Councillor, D. Shipley at 7:01 p.m. The following were in attendance for the meeting:

Present: 6 - Councillor, Doug Shipley
Mayor, J. Lehman
Councillor, S. Morales
Deputy Mayor, B. Ward
Councillor, G. Harvey
Councillor, J. Harris

STAFF:

Acting Senior Manager of Accounting and Revenue, M. Masliwec
Chief Administrative Officer, M. Prowse
City Clerk/Director of Legislative and Court Services, W. Cooke
Committee Support Clerk, T. McArthur
Deputy City Clerk, J. Carswell
Director of Finance/Treasurer, C. Millar
Director of Internal Audit, S. MacGregor
Director of Roads, Parks and Fleet, D. Friary
Director of Transit and Parking Strategy, B. Forsyth
General Manager of Community and Corporate Services, D. McAlpine
General Manager of Infrastructure and Development Services, B. Parkin
Internal Auditor, H. Miller.

The Finance and Corporation Services Committee met and reports as follows:

SECTION "A"

OPEN DELEGATION REQUEST CONCERNING 685 YONGE STREET - CHARGE ON TAX CERTIFICATE

Craig Millar, Director of Finance provided an overview of the *City of Barrie Act* and explained how the Act is associated to the property, 685 Yonge Street. Mr. Millar commented that in 1960, the *City of Barrie Act* was introduced by the Province of Ontario prior to the *Development Charges Act* and that the Act is still in effect.

Brendan Ruddick, a representative of the owner of the property, provided an Open Delegation concerning a *City of Barrie Act* charge attached on the Tax Certificate of 685 Yonge Street.

Mr. Ruddick discussed the *City of Barrie Act* charge being associated to an extension of sanitary sewers under taken by the Simcoe County Roman Catholic Separate School Board (School Board), noting it was for a high school site located at 201 Ashford Drive. He advised that the construction took place in 1995, and at that time under the *City of Barrie Act* a charge of \$16,000 was attached to the property. Mr. Ruddick commented that an additional \$16,000 in interest was also added totaling approximately \$32,000.

Mr. Ruddick commented that he believes that the City does not have the authority to apply the *City of Barrie Act* charge to this property and that such a charge can only be imposed by approval from City Council through by-law, resolution or delegated authority to City staff. He advised that the current owner has not received any documentation that provides information to that the City is legally authorized to charge this fee, or documentation in general that relates to the subject property and the *City of Barrie Act*.

Mr. Ruddick advised that his client has submitted a Freedom of Information Request (FOI), noting that they have not received any documentation to date, however received a fee estimate in the amount of \$4,200 from the Legislative Services Branch for City staff's time to search for the information.

In conclusion, Mr. Ruddick asked that the *City of Barrie Act* charge be removed from the Tax Certificate for 685 Yonge Street and that the fee for the FOI Request be waived.

Members of the Committee asked a number to the presenter and City staff and received responses.

The Finance and Corporate Services Committee met and recommends adoption of the following recommendation(s):

SECTION "B"

CITY OF BARRIE ACT CHARGES FOR 685 YONGE STREET

That the Report to Finance and Corporate Services Committee dated February 5, 2019 concerning City of Barrie Act Charges for 685 Yonge Street, be deferred to the April, 2019 Finance and Corporate Services Committee meeting for a decision if documentation related to the City of Barrie Act Charges for 685 Yonge Street cannot be located. (File: F02)

This matter was recommended to General Committee for consideration of adoption at its meeting to be held on 2/25/2019.

The Finance and Corporation Services Committee met and reports as follows:

SECTION "C"

PRESENTATION CONCERNING THE 2018 4TH QUARTER INTERNAL AUDIT STATUS UPDATE

Sarah MacGregor, Director of Internal Audit provided a presentation concerning the 2018 4th Quarter Internal Audit Status Update.

Ms. MacGregor discussed slides concerning the following topics:

- An overview of Internal Audit;
- The 2018 4th Quarter Internal Audit activities;
- A follow-up of cash handling for the Transit Department and Service Barrie;
- A review and recommendations related to the Transit Contract Performance Monitoring; and
- A follow-up to the Water Operations and Operations Centre's Store Inventory counts.

Members of the Committee asked a number of questions and received responses from City staff.

SECTION "D"

**REPORT OF THE SPORTS EVENTS/FACILITIES ADVISORY COMMITTEE
DATED SEPTEMBER 17, 2018**

The Report of the Sports Events/Facilities Advisory Committee dated September 17, 2018 was received. (File: C05)

**REPORT OF THE INTERNATIONAL RELATIONS COMMITTEE DATED
SEPTEMBER 18, 2018**

The Report of the International Relations Committee dated September 18, 2018 was received. (File: C05)

**REPORT OF THE SENIORS ADVISORY COMMITTEE DATED OCTOBER
15, 2018**

The Report of the Seniors Advisory Committee dated October 15, 2018 was received. (File: C05)

**REPORT OF THE INTERNATIONAL RELATIONS COMMITTEE DATED
OCTOBER 16, 2018**

The Report of the International Relations Committee dated October 16, 2018 was received. (File: C05)

**REPORT OF THE ACCESSIBILITY ADVISORY COMMITTEE DATED
OCTOBER 25, 2018**

The Report of the Accessibility Advisory Committee dated October 25, 2018 was received. (File: C05)

**REPORT OF THE SENIORS ADVISORY COMMITTEE DATED
NOVEMBER 12, 2018**

The Report of the Seniors Advisory Committee dated November 12, 2018 was received. (File: C05)

**REPORT OF THE SPORT EVENTS/FACILITIES ADVISORY COMMITTEE
DATED NOVEMBER 19, 2018**

The Report of the Sports Events/Facilities Advisory Committee dated November 19, 2018 was received. (File: C05)

**REPORT OF THE INTERNATIONAL RELATIONS COMMITTEE DATED
NOVEMBER 20, 2018**

The Report of the International Relations Committee dated November 20, 2018 was received. (File: C05)

**REPORT OF THE ACCESSIBILITY ADVISORY COMMITTEE DATED
NOVEMBER 29, 2018**

The Report of the Accessibility Advisory Committee dated November 29, 2018 was received. (File: C05)

**REPORT OF THE INTERNATIONAL RELATIONS COMMITTEE DATED
JANUARY 15, 2019**

The Report of the International Relations Committee dated January 15, 2019 was received. (File: C05)

**REPORT OF THE SPORTS EVENTS/FACILITIES ADVISORY COMMITTEE
DATED JANUARY 21, 2019**

The Report of the Sports Events/Facilities Advisory Committee dated January 21, 2019 was received. (File: C05)

The Finance and Corporate Services Committee met and recommends adoption of the following recommendation(s):

SECTION "E"

**FREE TRANSIT FOR SENIORS IN JUNE 2019 TO PROMOTE SENIORS
MONTH**

That staff in the Transit and Parking Strategy Department investigate the possibility of offering free transit to seniors in the City of Barrie between 10:00 a.m. and 3:00 p.m. for the month of June 2019 to promote Seniors Month.

This matter was recommended to General Committee for consideration of adoption at its meeting to be held on 2/25/2019.

**4TH QUARTER INTERNAL AUDIT STATUS REPORT, SUMMARY OF 2018
INTERNAL AUDIT ACTIVITY AND 2019 INTERNAL AUDIT WORKPLAN**

1. That the 4th Quarter Internal Audit Status Report be received as information.
2. That the Summary of 2018 Internal Audit Activity attached as Appendix "D" to the Report to the Finance and Corporate Services Committee dated February 5, 2019 be received as information.
3. That the Internal Audit Work Plan for 2019 attached as Appendix "E" to the Report to the Finance and Corporate Services Committee dated February 5, 2019 be approved.

This matter was recommended to General Committee for consideration of adoption at its meeting to be held on 2/25/2019.

The meeting adjourned at 8:22 p.m.

CHAIRMAN