

BOARD MINUTES

BOARD MEETING: #19-03

DATE: THURSDAY, MARCH 28, 2019, 7:00PM

LOCATION: DOWNTOWN – ANGUS ROSS ROOM

Attendees:	A. Mitchell (Chair), M. Sauro (Vice Chair), S. Morales, K. Aylwin, R. Munro, J. Martin, M. Rao, A. Wiggins
Library Staff:	L. Jessop, A. Schroeder, K. Barratt
Regrets:	T. Clarke, C. Vanderkruys
Note Taker:	K. Bouffard

1. Call to Order and Welcome

The meeting was called to order at 7:05pm. Welcome Karen Barratt, Director, Innovation and Technology.

2. Confirmation of Agenda

The agenda was confirmed.

3. Conflicts of Interest

None declared.

4. Delegations

Teen Advisory Board member Samuel Williams reported on projects and initiatives TAB is working on.

5. Annual Report Demo

S. Sydor, Manager, Community Engagement and M. Foster, Marketing & Special Projects Coordinator presented a draft outline of the Barrie Public Library's annual report.

Consent Agenda

6. Board Meeting Minutes

7. CEO's Report

8. Financial Statements – December 2018 (January and February 2019 not yet available)

9. Deferred Items

- a. Environmental Scan Report/Activity Stats

BOARD MINUTES

- b. City/Library Service and Financial Efficiencies
- c. Annual Report for the Board and Council (Library Metrics & Value for Service Delivery)
- d. Monthly Expenditures for the Personnel & Finance Committee
- e. Front Entrance Redesign Project

Agenda

10. Items held from the Consent Agenda

The minutes, CEO report and financial statements were held from the consent agenda.

There was an amendment to the minutes.

The CEO Report refers to the hiring of a paid duty officer. L. Jessop explained this is on a short-term basis only. The monthly incident report summary is no longer necessary. Instead, a bi-annual report on all security matters will be provided to the board.

L. Jessop will include an explanation for the overage in furniture expenditures at the next meeting.

The Board would like to discuss reserve funds at the June meeting. Add to deferred.

Motion #19-18 WIGGINS - MARTIN

THAT the consent agenda for Board meeting #19-03 dated Thursday, March 28, 2019 be adopted, with an amendment to the minutes.
CARRIED

11. Report of the Chair – Verbal Report

The Chair reminded everyone about a few events coming up for members to consider attending.

Please read and sign the Code of Conduct acknowledgment for the City of Barrie. It can be signed and returned at the next Board meeting.

12. All Staff Training Day

Motion #19-19 AYLWIN - WIGGINS

THAT the Barrie Public Library Board approve the closure of both branches on August 26th, 2019 to accommodate an all staff training day.
CARRIED

13. Board Committees

13.1 Community & Governance Committee

BOARD MINUTES

13.1.1 Policy Revisions

Motion #19-20 AYLWIN - MARTIN

THAT the Barrie Public Library Board approve revisions to the Policy Development Policy (formerly Policy Creation Policy) and Advocacy Policy as recommended by the Community & Governance Committee.
CARRIED

Motion #19-21 MORALES - WIGGINS

THAT the Barrie Public Library Board repeal the Human Resources Policy. **CARRIED**

13.2 Personnel & Finance Committee

14. In Camera

Public Libraries Act – Section 16.1(4)(d) labour relations or employee negotiations

Motion #19- 22 WIGGINS - MARTIN

THAT the Barrie Public Library Board conduct a Closed meeting as the subject matter being considered concerns labour relations (Public Libraries Act Section 16.1(4)(d)). **CARRIED**

Rise and report.

14.1 In Camera Board Meeting Minutes

Motion #19-23 WIGGINS - RAO

THAT the minutes of in camera Board meeting #19-02 dated Thursday, February 28, 2019 be adopted as amended.

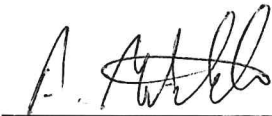
14.2 Labour Relations Update

15. Date of Next Board Meeting

Thursday, April 25, 2019 7:00pm, Downtown – Angus Ross Room

16. Adjournment

The meeting was adjourned at 8:10pm



CHAIR

Apr. 25, '19
DATE



SECRETARY

Apr. 25, 19
DATE