



LEGISLATIVE AND COURT SERVICES MEMORANDUM

TO: MAYOR J. LEHMAN AND MEMBERS OF COUNCIL

FROM: W. COOKE, CITY CLERK/DIRECTOR OF LEGISLATIVE AND COURT SERVICES

NOTED: W. COOKE, CITY CLERK/DIRECTOR OF LEGISLATIVE AND COURT SERVICES
D. MCALPINE, GENERAL MANAGER OF COMMUNITY AND CORPORATE SERVICES
M. PROWSE, CHIEF ADMINISTRATIVE OFFICER

RE: COMMITTEE/BOARD/COMMISSION REMUNERATION, ELECTRONIC MEETING PARTICIPATION AND QUARTERLY UPDATES BY MEMBERS OF COUNCIL TO THE REFERENCE COMMITTEES

DATE: DECEMBER 17, 2018

The purpose of this Memorandum is to provide members of Council with information requested concerning Committee/Board/Commission remuneration, electronic meeting participation and quarterly updates by Members of Council to the Reference Committees.

Committee/Board/Commission Remuneration

Members of Barrie City Council receive a base remuneration amount as determined by Council, following a Council Compensation Review undertaken in 2017. The current Council policy prohibits members of Barrie City Council from accepting additional compensation for their attendance at Committees, Boards or Commissions. Council approved a specific exception for the Mayor as Barrie Hydro Holdings Inc.'s representative of the Alectra Board of Directors. Members of Council are permitted to accept reimbursement of reasonable expenses incurred while acting in their role as a member of a Board/Committee/Commission (i.e. reimbursement of hotel or meal expenses while attending a conference or workshop on behalf of a Board or for reimbursement of mileage for attending meetings held outside of Barrie).

Staff contacted a number of municipalities after the General Committee Meeting of December 10, 2018 to determine whether or not additional compensation is provided to their members of Council for participation on committees, boards and commissions beyond the base remuneration provided. From the municipalities that responded, the majority indicated that they do not provide additional compensation, either for City-based or external boards or commissions. Some have specific policies in place that prohibit this type of additional compensation.

Compensation is provided to the citizen members of the Election Compliance Audit Committee and Committee of Adjustment, based on attendance at meetings. Citizen members of the Committee of Adjustment are also eligible for mileage for site visits they may conduct while reviewing applications. Members of Council do not sit on these Committees.



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As detailed in the Chart below, the following is a list of external Boards and Commissions and whether they provide compensation to either other communities' members of Council (based on the specific municipality's policy) or Barrie-appointed citizen members, as applicable:

Committee/Board/Commission	Citizen/Council compensation	Meeting Attendance Amount
Barrie Housing	None	Not applicable
Barrie Hydro Holdings Inc.	None	Not applicable
Barrie Police Services Board	Barrie Councillors – no additional compensation for attendance at these meetings beyond base remuneration. Citizen member appointed by Barrie Council – receive compensation Provincial appointees – receive compensation	Remuneration of \$4275/year
Barrie Public Library Board	None	Not applicable
County of Simcoe Committees	Barrie Mayor and Councillors – no additional compensation for attendance at these meetings beyond base remuneration.	The County Clerk advised that additional compensation is not provided to the elected officials from the separated cities of Barrie and Orillia who attend County Committees. Members of County Council appointed to County Committees or other boards are provided a per diem and mileage, except if the board provides for their compensation.
Downtown Barrie Business Improvement Area Board	None	Not applicable
Greater Barrie Chamber of Commerce	None	Not applicable
Lake Simcoe Conservation Authority	Barrie Councillors – no additional compensation for attendance at these meetings beyond base remuneration. Citizen members appointed by Barrie Council are permitted to receive per meeting compensation. Other municipalities representatives may be permitted to receive compensation per meeting depending on their policy	\$100 per meeting (Generally twelve meetings per year) plus \$0.54/km mileage for meeting attendance
Lake Simcoe Regional Airport Board of Directors	Barrie Councillors – no additional compensation for attendance at these meetings beyond base remuneration.	\$192 per meeting attended (Generally six per year)



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	Citizen members appointed by Barrie Council receive compensation for meeting attendance Oro-Medonte representatives– receive compensation for meeting attendance County of Simcoe – unable to confirm at time of memo being published	
MacLaren Art Centre	None	Not applicable
Nottawasaga Conservation Authority	Barrie Councillor – no additional compensation for attendance at these meetings beyond base remuneration. Other municipalities' representatives may receive compensation	\$80.42 per meeting (generally twelve meetings per year), plus mileage and a per diem for meeting expenses as applicable
Physician Recruitment Task Force	None	Not applicable
Public Art Committee	None	Not applicable
Royal Victoria Hospital Foundation	None	Not applicable
Simcoe Muksoka District Health Unit	Per diem plus payment for attendance at Health Unit associated workshops. Other municipalities' representatives may receive compensation in addition to their base remuneration.	Approximately \$2,000/year for the two representatives provided directly to the City of Barrie
Tourism Barrie	None	Not applicable

Electronic Meeting Participation

The following amendment to the *Municipal Act* was brought into effect in 2017:

Section 238 (3.1) (3.2) provides as follows:

- (3.1) The applicable procedure by-law may provide that a member of council, of a local board or of a committee of either of them, can participate electronically in a meeting which is open to the public to the extent and in the manner set out in the by-law provided that any such member shall not be counted in determining whether or not a quorum of members is present at any point in time.
- (3.2) The applicable procedure by-law shall not provide that a member of council, of a local board or of a committee of either of them, can participate electronically in a meeting which is closed to the public

In surveying a number of municipalities, none of them allow for electronic participation in City based Committees, with the exception of the Accessibility Advisory Committee, as sometimes it is difficult for members to arrange for transportation to the meeting.

In terms of Boards and Agencies, staff were able to obtain responses from both the Lake Simcoe Region Conservation Authority and the Lake Simcoe Regional Airport Board that they allow for electronic participation at their Board meetings.



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Should Council wish to explore permitting members of Council to participate in meetings electronically, an amendment would be required to request an investigation into the matter including the procedural by-law amendments that would be required for such participation.

Reports by Members of Council associated with Committee, Board and Commission participation

A question was raised on December 10th with respect to the rationale associated with the recommendation for quarterly reports by members of Council concerning the activities of their Committee, Board and Commission. The quarterly timelines were based on Committees that meet regularly (monthly, every othermonthly). It was anticipated that it would be difficult for a member to recall the activities of each monthly meeting over a six or twelve month period. It was assumed that if the Committee or Board has not met during the quarter, the member of Council would advise the Reference Committee of this fact. If City Council feels that quarterly reports are too frequent, City Council could amend the motion to recommend either semi-annual or annual reporting, as applicable.