



LEGISLATIVE AND COURT SERVICES MEMORANDUM

TO: MAYOR J. LEHMAN, AND MEMBERS OF COUNCIL

FROM: W. COOKE, CITY CLERK/DIRECTOR OF LEGISLATIVE AND COURT SERVICES

RE: LIQUOR LICENCE APPLICATION REVIEW – HOMESTEAD ARTISAN BAKERY

DATE: SEPTEMBER 10, 2018

The purpose of this Memorandum is to advise members of Council that a Municipal Information Form and an associated City of Barrie Liquor Licence Application Questionnaire were received on Friday, September 7, 2018 from an establishment named Homestead Artisan Bakery located at 80 Dunlop Street East, Barrie. The documents were circulated to City Departments and community stakeholders upon receipt.

Concerns regarding zoning, non-compliance with by-laws, or general objections to the application may be directed to the Alcohol and Gaming Commission of Ontario (the issuer of liquor licences) through the City Clerk by Friday, September 21, 2018 as follows:

Alcohol and Gaming Commission of Ontario
c/o Wendy Cooke, City Clerk/Director of Legislative and Court Services
The City of Barrie
P.O. Box 400
70 Collier Street
Barrie ON L4M 4T5
Fax: (705) 739-4243
Email: cityclerks@barrie.ca

All comments received as of the deadline, will be compiled and submitted to the Alcohol and Gaming Commission of Ontario for its review and consideration as part of the Commission's liquor licence issuance process.



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APPENDIX "A"

MUNICIPAL INFORMATION FORM CITY OF BARRIE LIQUOR LICENCE APPLICATION QUESTIONNAIRE



Return completed
form to:
Alcohol and Gaming
Commission of Ontario
90 SHEPPARD AVE E
SUITE 200
TORONTO ON M2N 6A4

Remplir et retourner cette
feuille à :
Commission des alcools
et des jeux de l'Ontario
90 AV SHEPPARDE
BUREAU 200
TORONTO ON M2N 6A4

Municipal Information Renseignements municipaux

The information requested below is required in support of all applications for a **new** liquor licence or outdoor areas being added to an **existing** liquor licence.

Les renseignements sont recueillis conjointement à toute demande de **nouveau** permis d'alcool ou d'ajout de zones de plein air à un permis d'alcool existant.

Section 1 - Application Details

Section 1 - Détails de la demande

Establishment name / Nom de l'établissement HOMESTEAD ARTISAN BAKERY		Establishment tel. no. / N° de tél. de l'établissement 705 252 3680	
Contact name / Nom de la personne à contacter CAIT PATRICK		Contact's tel. no. / N° de tél. de la personne à contacter	
Exact location of establishment (not mailing address) / Emplacement exact de l'établissement (non l'adresse postale)			
Street Number / Numéro 80	Street Name / Nom de rue DUNLOP ST EAST	Street Type / Genre de rue ST	Direction / Orientation de rue E
Lot/Concession/Route / Lot/concession/route rurale N/A		City/ Town/Municipality / Ville/village/municipalité BARRIE	Suite/Floor/Apt. / Bureau/étage/app. L4M 1A3

Does the application for a liquor licence include: / La demande de permis d'alcool porte-t-elle entre autres sur :

☒ Indoor areas / des zones intérieures ☐ outdoor areas / des zones de plein air

Section 2 - Municipal Clerk's official notice of application for a liquor licence in your municipality

Section 2 - Avis officiel de demande de permis d'alcool dans votre municipalité à l'intention du (de la) secrétaire municipal(e)

Municipal Clerk:
please confirm the "wet/damp/dry" status below.

Secrétaire municipal(e) :
Confirmer le statut de la région ci-dessous.

Name of village, town, township or city where taxes are paid / Nom du village, de la ville ou du canton à qui les impôts sont versés :
(If the area where the establishment is located was annexed or amalgamated, provide the name of the Village, Town, Township or City was known as) City of Barrie
(Si la région où se trouve l'établissement a été annexée ou fusionnée, nom sous lequel le village, la ville ou le canton était connu)

Is the area where the establishment is located: / La vente de boissons alcooliques est-elle autorisée dans la région où se trouve l'établissement?
☒ Wet (for spirits, beer, wine) / Oui (spiritueux, bière, vin) ☒ Damp (for beer and wine only) / Oui (bière et vin seulement) ☐ Dry / Non

Note:

Specific concerns regarding zoning or non-compliance with bylaws must be clearly outlined in a separate submission or letter within 30 days of this notification.

Remarque :

Toute préoccupation concernant le zonage ou la non-conformité aux règlements municipaux doit être clairement décrite dans un document distinct ou une lettre, à l'intérieur d'une période de 30 jours après la date du présent avis.

Signature of municipal official / Signature du (de la) représentant(e) municipal(e)	Title / Poste
Address of municipal office / Adresse du bureau municipal	Date



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Liquor Licence Application Questionnaire

GENERAL INFORMATION

Name of Establishment: (Registered name and Operating name, if different)	HOMESTEAD ARTISAN BAKERY INC.
Street Address of Establishment:	80 DUNLOP STREET EAST, BARRIE, L4M 1A3
Closest Intersection:	DUNLOP + MULCASTER
Mailing Address: (If different from the location of the establishment)	
Name of Owner: (Indicate individual sole proprietor, partnership or corporation, as appropriate) If partnership or corporation, provide names and contact information for all shareholders	CORPORATION OWNERS CAIT PATRICK + LISE GARDEN (Applicant)
Name of Applicant: (if different from owner)	
Mailing Address for Applicant:	
Applicant Business Phone/Fax Number:	(705) 252 3680
Applicant Business E-mail address:	

Purpose of the Liquor Licence Application:

☒ New establishment EXISTING, NO PRIOR LICENCE

☐ New owner/operator of existing establishment

☐ Name of previous business _____

☐ Change to indoor occupant load/seating capacity (including addition or alteration to interior)

☐ Change to outdoor occupant load/seating capacity (including addition or alteration to outdoor patio)

☐ Other. Describe below _____



Liquor Licence Application Questionnaire

SIZE AND LOCATION

What is the size (floor area) of the establishment?	<u>CURRENT</u> Indoor Area	<u>PROPOSED</u> Indoor Area	<u>CURRENT</u> Outdoor Area	<u>PROPOSED</u> Outdoor Area
	<u>90</u> ft ² /m ² <i>(serving area)</i>	<u>90</u> ft ² /m ²	<u>0</u> ft ² /m ²	<u>0</u> ft ² /m ²
What is the occupant load and/or seating capacity of the establishment?	<u>CURRENT</u> Indoor Area	<u>PROPOSED</u> Indoor Area	<u>CURRENT</u> Outdoor Area	<u>PROPOSED</u> Outdoor Area
	<u>30</u> occupant load	<u>30</u> occupant load	<u>0</u> occupant load	<u>0</u> occupant load
	<u>30</u> licensed capacity	<u>30</u> licensed capacity	<u>0</u> licensed capacity	<u>0</u> licensed capacity
	<u>30</u> seating capacity	<u>30</u> seating capacity	<u>0</u> seating capacity	<u>0</u> seating capacity

Is the entire operation enclosed? (i.e. the operation is interior space only)
Yes ☒ No ☐

An accurate diagram/scaled floor plan indicating the proposed location of the licenced area(s) (ALL licenced areas including indoor and outdoor areas) is required to be attached to this form.

What is the distance to the closest other establishment(s) serving alcohol? 0 ft/ m

Please provide the operating name(s) and describe the target market of other establishments serving alcohol within a 120 m (approximately 400 ft) radius of the proposed location:

DOWNTOWN BARRIE OFFER ECLECTIC OFFERING RANGING FROM
PUB STYLE RESTOS - FINE DINING TARGETS VARY

Note: If you require more space please attach additional documentation to this form.

What is the distance to the closest residential dwelling unit? 0 ft/ m

Does the subject property contain residential units?
Yes ☒ No ☐



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Liquor Licence Application Questionnaire

OPERATING HOURS, TARGET MARKET, NATURE OF BUSINESS

Hours of Operation of the business: Indoor Area BAM - 4:30 PM Outdoor Area N/A
EVENTS CLOSED / PRIVATE
5 PM - 11 PM

Hours associated with alcohol sales: Indoor Area 11 AM - 11 PM Outdoor Area N/A

What is the primary nature of the establishment? (i.e. family restaurant, fine dining, lounge/nightclub, bar/tavern, coffee house, etc)

Before 10 PM:

BAKERY + CAFE

After 10 PM:

BAKERY + CAFE

Describe your target market:

MIDDLE TO HIGH INCOME HEALTH CONSCIOUS + THINKS LOCAL FIRST

Describe the proposed security both internally and exterior to the establishment (i.e. total number of staff, training or experience of staff, number of security persons):

Before 10 PM:

TOTAL STAFF - 6 (TRAINED / SMART SERVE) 0 SECURITY

After 10 PM:

SAME AS ABOVE

Note: If you require more space please attach additional documentation to this form.

Are all security personnel trained and licensed? Yes N/A No _____ Describe (i.e. in-house or hired service)

Note: If you require more space please attach additional documentation to this form.

Are exterior line ups (queues) anticipated for your establishment? Yes _____ No ✓



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Liquor Licence Application Questionnaire

Is either internal or external video surveillance planned for the establishment?

Yes ☒ No ☐ Describe

WITH SECURITY CAMERAS AT EXITS & POS COUNTER

Note: If you require more space please attach additional documentation to this form.

Describe your plans for crowd management:

Before 10 PM:

CAPACITY WILL BE MANAGED BY FRONT OF HOUSE STAFF.

Note: If you require more space please attach additional documentation to this form.

After 10 PM:

ALL NIGHT EVENTS WILL BE CLOSED / PRIVATE
GUEST LIST ESTABLISHED PRIOR TO EVENT.

Is a cover charge to enter the premises proposed? Yes ☐ No ☒ (routinely / special events)

What is the anticipated percentage of liquor sales to gross sales? 25%

Liquor Licence Application Questionnaire

Describe the nature of the proposed seating for the venue (i.e. dining tables, cocktail tables, stand up bar):	Indoor Area DINING TABLES TOTAL - 10
	Outdoor Area N/A
Describe any food preparation facilities for the venue:	Indoor Area ① BAKERY PRODUCTION ② FRONT COUNTER
	Outdoor Area N/A
Describe any other type of business to be operated from the establishment on a permanent basis, or from time to time (i.e. bakeshop, variety store, grocery store, billiard hall, take-out restaurant, adult entertainment, non-motorized refreshment vehicles, etc?):	Indoor Area BAKESHOP, TAKE OUT / DINE IN RESTO GROCERY RETAIL CAFE / ROASTERY
	Outdoor Area BAK N/A
If yes, are the businesses physically separated from the licensed area(s) so that access or exits to and from the other business are not through the licensed area(s)? Provide full details:	Indoor Area YES
	Outdoor Area N/A
Describe any ancillary entertainment (i.e. video games, pool tables, etc):	Indoor Area N/A
	Outdoor Area N/A

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Describe any musical
entertainment to be
provided (i.e. dance
floor, live/recorded
music, amplified sound ,
etc)

Indoor Area Only

Dance Floor

Yes _____ No ☒

Live Music

Yes ☒ No _____

Recorded Music

Yes ☒ No _____

Amplified Sound

Yes _____ No ☒

Unamplified Sound

Yes ☒ No _____

Outdoor Area Only

Dance Floor

Yes _____ No ☒

Live Music

Yes _____ No ☒

Recorded Music

Yes _____ No ☒

Amplified Sound

Yes _____ No ☒

Unamplified Sound

Yes _____ No ☒



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Liquor Licence Application Questionnaire

OWNERSHIP/MANAGEMENT INFORMATION

Describe the owner or operator's performance record including any by-law violations, building, health, fire code deficiencies noted on an inspection report, and any pending charges or convictions or liquor licence offences within the last 3 years:

NONE TO REPORT

Has a principal officer of the business or a manager of the business been charged with or convicted of a liquor licence related offence? Yes _____ No ☒ If yes, provide details of any pending charge or conviction

Do any of the principal officer(s) or managers of the business have a criminal record? Yes _____ No ☒ If yes, provide a copy of the criminal records check

Is there a pending charge or conviction against the business related to a liquor related offence? Yes _____ No ☒

List the names and addresses of any other licensed establishments in Canada owned or operated by the same operator or owner:

N/A

Note: If you require more space please attach additional documentation to this form



Liquor Licence Application Questionnaire

I Patrick Carit Patrick (name of applicant/owner), hereby certify that the information provided pursuant to this liquor licence application questionnaire is true, accurate and complete to the best of my knowledge and ability. I understand and acknowledge that if the information with respect to the establishment changes materially, I am responsible for completing and submitting an updated questionnaire. I further understand and acknowledge that the submission of an incomplete questionnaire or the inclusion of false statements is deemed to be a breach of any business licence issued by the City and may be grounds for such licence to be revoked

CP
Signature of Applicant

Sworn (Affirmed) before me at The City of Barrie,
in the Province of Ontario on the 14 day of

September, 2018

Jeffrey Carswell
A Commissioner, etc.

Jeffrey Kenneth Carswell, a Commissioner,
etc., Province of Ontario, for the
Corporation of the City of Barrie.
Expires with termination
of employment.

NOTE: This is a sworn (affirmed) affidavit of the deponent only. No investigation has been conducted by this authority to confirm or verify the above sworn information.

The CRIMINAL CODE OF CANADA provides that: everyone commits perjury who, with intent to mislead, makes before a person who is authorized by law to permit it to be made before him a false statement under oath or solemn affirmation by affidavit, solemn declaration or deposition or orally, knowing that the statement is false, is guilty of an indictable offence and liable to a term of imprisonment not exceeding fourteen years (Section 131, 132), or by summary conviction (Section 134).

Personal information on this form is collected to determine any concerns with zoning, non-compliance with any by-laws or general objections to the application by City Council, the municipality, residents, and/or organizations within the municipality. The document and any associated submissions will be made available on the City's website and distributed to various stakeholder organizations and resident associations as well as the Alcohol and Gaming Commission of Ontario. This document is a public record, despite anything in the *Municipal Freedom of Information and Protection of Privacy Act (1990)*, and, until its destruction, may be inspected by any person at the City Clerk's Office