

BOARD MINUTES

BOARD MEETING: #18-05

DATE: THURSDAY, MAY 24, 2018, 7:30PM

LOCATION: DOWNTOWN – ANGUS ROSS ROOM

Attendees:	A. Mitchell (Vice Chair), R. Romita, R. Junke, R. Munro, M. Werenich (arrived at 7:39pm), J. Sauerteig
Library Staff:	C. Vanderkruys, L. Jessop
Regrets:	R. Duhamel (Chair), M. Sauro, S. Morales
Note Taker:	K. Bouffard

1. Call to Order and welcomes

The meeting was called to order at 7:34pm

A. Mitchell will be acting as Chair in R. Duhamel's absence

2. Confirmation of Agenda

The agenda was confirmed

3. Conflict of Interest

None declared

4. Delegations

4.1 Teen Advisory Board (TAB)

- The TAB Instagram account has been approved
- TAB members highlighted some of their programs and initiatives

5. Board Meeting Minutes

5.1 Adoption of minutes of Board Meeting #18-04 dated April 26, 2018

- **#18-40 SAUERTEIG - ROMITA**

THAT the Minutes of Board Meeting #18-04 dated Thursday, April 26, 2018 be adopted as amended. CARRIED

5.2 Business Arising

There is no business arising

6. Deferred Items

- Master Facilities Plan - Library Branch Expansion Needs
- Environment Scan Report/Activity Stats
- City/Library Service and Financial Efficiencies
- Timeliness of Financial Reports

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- Monthly Expenditures for the Personnel & Finance Committee
- Governance Committee – credit card policy guidelines
- Annual Report for the Board and Council (Library Metrics & Value for Service Delivery)

7. Reports

7.1 Report of the Chair – Verbal Report

- Welcome and congratulations to Lauren Jessop on her new position as CEO
- Security meeting – Ray D, Johannes S, Chris V and Lauren J met with the City and Police to discuss security related matters, landscape design, lighting around the building, cameras on the street, zero tolerance enforcement and paid duty officers onsite at the Downtown branch. Library administration will explore the cost of the paid duty officer. The next security meeting is scheduled for June 26th.
- CEO expenses – Ray D and Austin M will review the paper copies of the CEO's credit card statements and log in to the BMO system for approval.

7.2 CEO's Report

- Reviewed highlights of the report. Lauren J is planning to have town hall meetings with staff a couple times per year.

7.3 Report on Security

- Reserves report on cabling and security cameras for outside the Downtown building.
- **#18-41 JUNKE - MUNRO**
THAT the Barrie Public Library Board direct staff to spend up to \$13,000 from the IT Reserve Fund to purchase outdoor security cameras, expand digital storage for the footage, and arrange for vendor installation.
CARRIED

7.4 Accessibility for Ontarians with Disability (AODA) Audit – information only

- **#18-42 SAUERTEIG - WERENICH**
THAT the BPL Board receives the Accessibility for Ontarians with Disability Act Report as information only. **CARRIED**

7.5 IT Infrastructure Reports – information only

- Lauren J. will send the full IT Infrastructure budget report to the Board
- **#18-43 MUNRO - WERENICH**
THAT the BPL Board receives the IT Infrastructure Report as information only. **CARRIED**

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7.6 Organizational Structure Report – information only

- **#18-44 JUNKE - WERENICH**
THAT the BPL Board receives the Organizational Structure Report as information only. **CARRIED**

8. New Business

8.1 Financial Statements for April 2018

- **#18-45 SAUERTEIG - ROMITA**
THAT the Board receives the financial statements for April 2018.
CARRIED

9. Board Committees

9.1 Community & Governance Committee

- Meeting Dates: Call of the Chair
- A meeting will be called to discuss the credit card policy in the near future

9.1.1 Consent Agenda

- A consent agenda could work provided the right items are included on it. Meeting minutes, financials and the CEO report are typically items that are discussed each meeting. Questions about items can be emailed to the CEO who will respond to the entire Board before the meeting.
- **#18-46 MUNRO - WERENICH**
THAT the Barrie Public Library Board adopt the “consent agenda” meeting process on a trial basis, to commence at the Board meeting September 2018, and to conclude at the dissolution of the current Board.
CARRIED

9.2 Personnel & Finance Committee

- Meeting Dates: Call of the Chair

9.2.1 Draft Audit

- The Board directed Chris V. to answer a question about one line of the draft audit.
- **#18-47 JUNKE - SAUERTEIG**
THAT the Barrie Public Library Board approves and finalizes the Draft audit as recommended by the Personnel & Finance Committee.
CARRIED

10. In Camera

- **#18-48 JUNKE - MUNRO**
THAT the Barrie Public Library Board conduct a Closed meeting as the subject matter being considered concerns personal matters about an identifiable individual (Public Libraries Act Section 16.1(4)). **CARRIED**



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10.1 Adoption of minutes of Board Meeting in camera #18-04 dated April 26, 2018
– Personal Matters (Public Libraries Act – Section 16.1 (4))

10.2 Labour Relations Update – Personal Matter (Public Libraries Act – Section 16.1(4))

K. Bouffard was excused from the meeting

10.3 Personal Matter (Public Libraries Act – Section 16.1(4))

Rise and report

- **#18-49 WERENICH - ROMITA**
THAT the Minutes of in camera Board Meeting #18-04 dated Thursday, April 26, 2018 be adopted as amended. CARRIED

11. Date of Next Board Meeting:


- Thursday, June 28, 2018 7:30pm, Painswick – Massie Family Program Room

12. Adjournment

The meeting was adjourned at 9:38pm



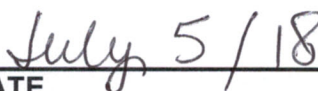
CHAIR



DATE



SECRETARY



DATE