



TO: MAYOR J. LEHMAN, AND MEMBERS OF COUNCIL

FROM: I. PETERS, DIRECTOR OF LEGAL SERVICES

NOTED: M. PROWSE, CHIEF ADMINISTRATIVE OFFICER

RE: ANNUAL REPORT ENCROACHMENT AGREEMENTS

DATE: APRIL 23, 2018

The purpose of this Memorandum is to present members of Council with an annual report pursuant to motion 12-G-244 which provides delegated authority to execute encroachment agreements as stated on Schedule "A".

The following chart presents a summary of the encroachment agreements completed pursuant to delegated authority during the 2017 calendar year.

<u>Applicant</u>	<u>Location</u>	<u>Encroachment</u>
John & Barbara Weir	42 St. Vincent Street	Retaining Wall & Driveway

Schedule "A"

12-G-244 DELEGATED AUTHORITY TO EXECUTE ENCROACHMENT AGREEMENTS

That the City Clerk be authorized to execute encroachment agreements on behalf of the City of Barrie for City owned land subject to the following:

- a) That all new encroachment applications be circulated in memorandum format to all applicable departments for comments to address any objections or concerns;
- b) The contents of all encroachment agreements be to the satisfaction of the Director of Legal Services or designate; and
- c) That staff prepare an annual memorandum to General Committee with a summary of encroachment transactions completed under delegated authority.