



ENGINEERING DEPARTMENT MEMORANDUM

TO: MAYOR J. LEHMAN AND MEMBERS OF COUNCIL

FROM: R. SUTTON, P. ENG., DIRECTOR OF ENGINEERING

NOTED: D. FRIARY, DIRECTOR OF ROADS, PARKS AND FLEET

J. THOMPSON, P. ENG., DIRECTOR OF ENVIRONMENTAL SERVICES

A. BOURRIE, RPP, DIRECTOR OF PLANNING AND BUILDING SERVICES

R. J. FORWARD, MBA, M.SC., P. ENG., GENERAL MANAGER OF INFRASTRUCTURE AND GROWTH MANAGEMENT

M. PROWSE, CHIEF ADMINISTRATIVE OFFICER

**RE: DUNN STREET
ACCEPTANCE OF MUNICIPAL SERVICES
(FILE # D12-253, REGISTERED PLAN 51M-778)**

DATE: JANUARY 8, 2018

The purpose of this Memorandum is to inform members of Council that in compliance with General Committee Motion 11-G-276 (see Appendix "A"), the "as-constructed" municipal services within, and complementary to the noted subdivision (located east of Essa Road and south of Mapleview Drive; see key plan in Appendix "B" and detailed plan in Appendix "C") have been completed to the satisfaction of staff and proposed to be assumed by By-Law.

Acceptance of the "as-constructed" municipal services will allow the existing Letter of Credit to be reduced as such;

1. A letter of Credit, in the total amount of \$23,939.20 (represents 5% of the original letter of credit) will be held for minor deficiencies and uncompleted works. This will be held until the completion of the one (1) year maintenance period, at which time a final inspection of the works, within and associated with this plan, will be performed with the Developer.
2. Upon satisfaction of the one (1) year maintenance period, the remainder of the Letter of Credit will be released.

A copy of the full set of record drawings has been placed in the Councilors' lounge for review. If there are no concerns raised by Council, the Development Services Department will prepare the necessary By-Law to assume the streets and accept the services within this development. The securities will not be reduced until such time as the assumption By-Law has been approved by Council. Please forward any questions or comments to Robert Sutton by January 22, 2018.

APPENDIX "A"



City Clerk's Office
COUNCIL DIRECTION MEMORANDUM

TO: Director of Legal Services
Director of Engineering
Director of Planning
Director of Leisure, Transit and Facilities
Director of Finance
Powerstream

FROM: Dawn McAlpine, City Clerk

DATE APPROVED
BY COUNCIL: September 26, 2011

**11-G-276 REVISION TO CURRENT PRACTICE REGARDING COUNCIL APPROVAL OF
ACCEPTANCE AND ASSUMPTION OF PLANS OF SUBDIVISION**

1. That the Director of Engineering or designate be delegated the authority to accept the municipal infrastructure within Plans of Subdivision.
2. That prior to submitting an Assumption By-law to City Council for consideration Members of Council be given an opportunity to review/comment on the proposed assumption action and, if requested, the assumption process would be bumped up to General Committee for further consideration. (ENG047-11) (File: D12-GE)

Direction:

Director of Legal Services – note
Director of Engineering – note
Director of Planning – note
Director of Leisure, Transit and Facilities – note
Director of Finance – note
Powerstream – note

APPENDIX "B"



