



# City of Barrie

70 Collier Street  
P.O. Box 400  
Barrie, ON L4M 4T5

## Minutes - Final Finance and Corporate Services Committee

---

Wednesday, September 26, 2018

7:00 PM

Council Chamber

---

**For consideration at General Committee on November 19, 2018.**

The meeting was called to order by the Chair, Councillor, B. Ward at 7:00 p.m. The following were in attendance for the meeting:

**Present:** 4 - Councillor, B. Ward  
Mayor, J. Lehman  
Councillor, S. Trotter  
Councillor, M. McCann

**Absent:** 1 - Councillor, A. Prince

**STAFF:**

Acting General Manager of Infrastructure and Growth Management, A. Bourrie  
Chief Administrative Officer, M. Prowse  
City Clerk/Director of Legislative and Court Services, W. Cooke  
Committee Support Clerk, T. McArthur  
Director of Environmental Services, J. Thompson  
Director of Finance/Treasurer, C. Millar  
Director of Internal Audit, S. MacGregor  
Director of Recreation Services, B. Roth  
Director of Roads, Parks and Fleet, D. Friary  
General Manager of Community and Corporate Services, D. McAlpine  
Internal Auditor, H. Miller  
Manager of Environmental Operations, S. Brunet  
Manager of Recreation Facilities, R. Bell  
Senior Manager of Accounting and Revenue, C. Smith.

Pursuant to Procedural By-law 2013-072, as amended, Section 4, Subsection 10, the order of business was altered such that the Referred Item regarding the correspondence from the Circulation List dated June 25, 2018 concerning an exemption for the fee of a water dye test was discussed prior to the Presentation/Discussion Items.

The Finance and Corporate Services Committee met and reports as follows:

### **SECTION "A"**

#### **CORRESPONDENCE FROM THE CIRCULATION LIST DATED JUNE 25, 2018 CONCERNING AN EXEMPTION FOR THE FEE OF A WATER DYE TEST**

Gerald Wade of 205 Cherry Court provided background information concerning the discussions and correspondence between himself and the Environmental Services Department associated to the fees of a water dye test the City performed on his property. Mr. Wade expressed that he felt he was unfairly treated by not being exempted from the fee of the water dye test, and questioned why his neighbours had been exempted. Mr. Wade advised that the fee for the water dye test has since been placed on his tax bill without his permission or knowledge and his concerns associated with the interest charges being applied. Mr. Wade concluded by requesting that \$349.24 plus interest be removed from his tax bill.

Members of the Committee asked a number of questions to Mr. Wade and City staff and received responses.

The Finance and Corporate Committee met and recommends adoption of the following recommendation(s):

### **SECTION "B"**

#### **SERVICE FEES FOR DYE TESTING TO CONFIRM SEWAGE USE, 205 CHERRY COURT**

1. That staff in the Environmental Services Department review the necessity of the City's Dye Testing Program and the number of properties illegally tied into the municipal wastewater system and report back to the Finance and Corporate Services Committee.

2. That no other efforts to collect on the account for 205 Cherry Court for the collection of fees until the review of the Dye Testing Program is completed.
3. That no further fees for water dye testing be collected while the review of the Program is being undertaken.

This matter was recommended to General Committee for consideration of adoption at its meeting to be held on 11/19/2018.

The Finance and Corporate Services Committee met and reports as follows:

### **SECTION "C"**

#### **PRESENTATION CONCERNING THE 2018 YEAR TO DATE INTERNAL AUDIT STATUS**

Sarah MacGregor, Director of Internal Audit provided a presentation concerning the 2018 Year to Date Internal Audit Status.

Ms. MacGregor discussed slides concerning the following topics:

- The 2018 Year to Date Internal Audit Activity;
- A chart illustrating the potential fraud risks;
- The review and recommendations of the following Recreation and Parks and Fleet Services:
  - Cash handling for Recreation Services;
  - Fleet Services - rent vs. lease vs. purchase for fleet vehicles;
  - Sport Field Maintenance performed by Recreation and Parks Department;
  - Accounts payable review to ensure accuracy, controls are adequate and processing effectively, vendors are monitored to reduce duplicate vendors.
- A review of the Fraud and Wrongdoing Program after Year 1.

Members of the Committee asked a number of questions and received responses from City staff.

**PRESENTATION CONCERNING ESTABLISHING A FLEET FINANCING STRATEGY**

Craig Millar, Director of Finance provided a presentation concerning the possibility of establishing a fleet financing strategy.

Mr. Millar discussed slides concerning the following topics:

- The City's Fleet Assets including licensed vehicles and non-licensed equipment;
- A graph illustrating the state of fleet assets from very poor to very good;
- A chart illustrating fleet maintenance and repair costs;
- A graph illustrating the Life Cycle Costs for the Fleet;
- The criteria for establishing a Cost Effective Fleet Replacement Program; and
- The need to reinvest more to save on long term costs associated to the fleet.

Members of the Committee asked a number of questions and received responses from City staff.

**REPORT OF THE TOWN AND GOWN COMMITTEE DATED APRIL 24, 2018**

The Report of the Town and Gown Committee dated April 24, 2018 was received.

**REPORT OF THE ACCESSIBILITY ADVISORY COMMITTEE DATED APRIL 26, 2018**

The Report of the Accessibility Advisory Committee dated April 26, 2018 was received.

**REPORT OF THE ACCESSIBILITY ADVISORY COMMITTEE DATED MAY 24, 2018**

The Report of the Accessibility Advisory Committee dated May 24, 2018 was received.

**REPORT OF THE INTERNATIONAL RELATIONS COMMITTEE DATED JUNE 19, 2018**

The Report of the International Relations Committee dated June 19, 2018 was received.

**REPORT OF THE ACCESSIBILITY ADVISORY COMMITTEE DATED JUNE 28, 2018**

The Report of the Accessibility Advisory Committee dated June 28, 2018 was received.

The Finance and Corporate Committee met and recommends adoption of the following recommendation(s):

**SECTION "D"**

**2018 YEAR TO DATE INTERNAL AUDIT STATUS REPORT AND YEAR ONE FRAUD AND WRONGDOING PROGRAM PILOT SUMMARY**

1. That the 2018 Year to Date Internal Audit Status Report be received as information.
2. That the City's Year One Fraud and Wrongdoing Program Pilot Summary be received as information.

This matter was recommended to General Committee for consideration of adoption at its meeting to be held on 11/19/2018.

The meeting adjourned at 8:46 p.m.

CHAIRMAN